



575 ANDOVER PARK WEST
SUITE 101
SEATTLE, WA 98188

206-575-7979 PHONE
206-575-1908 FAX
WSNA@WSNA.ORG EMAIL
WSNA.ORG WEBSITE

Consent to Serve 2019-2021

For WSNA elected offices and Cabinet, Councils and Committee appointments

Thank you for your interest in serving WSNA at the state level! We are confident that you will find this to be personally and professionally rewarding. Before completing this form, please refer to **Volunteer Expectations** in WSNA's Handbook for Board, Cabinet, Council & Committee Members and review the expectations for participation on a board, cabinet, council or committee at WSNA. Then, please turn to the **Volunteer Opportunities** section and think about how you would like to serve your state nurses' association.

Once you have decided, complete and submit the Consent to Serve form electronically at <http://wsna.org/serve> or on paper using this form. Return the completed form to WSNA, 575 Andover Park West, Suite 101, Seattle, WA 98188. If possible, include a head and shoulders photo if you do not have one currently on file in the office.

Acknowledgement

By submitting this Consent to Serve form, I am consenting to be appointed or elected to the position(s) specified on pages 3 and/or 4 of this form, and if seated will fulfill the volunteer expectations as described in WSNA's Handbook for Board, Cabinet, Council & Committee Members.

Initial here. _____

- All wishing to be considered for election or appointment, please complete pages 1 and 2, and sign the bottom of page 4.
- If seeking a cabinet, council, or committee appointment, then also complete page 3.
- If seeking elective office, then also complete page 4.

NOTE:

- All positions are unpaid and follow WSNA's expense reimbursement policy.
- All positions are for two-year terms unless otherwise noted.
- Proficiency with use of email is recommended since most business outside of meetings is done electronically.

Name _____ WSNA district or region _____

Street address _____

City _____ State _____ Zip _____

Home phone _____ Work phone _____ Cell phone _____

Personal e-mail address _____ Birth date (optional) _____

Legislative district _____ Congressional district _____

Nursing preparation

Please state your highest nursing degree and non-nursing education.

Diploma / Associate School: _____

Baccalaureate School: _____

Masters School: _____

Doctorate School: _____

Non-nursing education School: _____

Professional experience

Present Position _____

Employer _____ Dates of Employment _____

Prior professional work experience _____

WSNA involvement

Please list your past and present involvement in your professional nursing association.

I have been a WSNA member since _____.

Local Unit (if represented for collective bargaining):

District and/or Regional Nurses Association:

WSNA:

ANA:

Personal information

Honors and awards:

Professional memberships:

Professional interests:

Community involvement:

Personal interests:

Candidate statement

For use by the Nominations/Search Committee, and, if selected as a candidate for office, it will be printed in the Washington Nurse prior to the election.

In 300 words or less, please describe:

1. what motivates you to increase your involvement in WSNA at the state level, and
2. what talents or strengths would you bring to Association activities as we move into the future.

Please list your name as you would like it to appear on a ballot _____.

Appointed positions

Information on this page will be used by the Nominations/Search Committee and the WSNA Board of Directors in making appointments for Committee and Council members and alternates.

To help the Nominations/Search Committee match each candidate with the cabinet/council/committee of their preference, please indicate your first, second, and third priorities. All appointments are for two-year terms.

Note various time commitments typically required for each.

____ **Bylaws / Resolutions Committee**

Approx. two to four one-day meetings per biennium, a one-day meeting prior to Convention, and as needed during Convention.

Proposes changes to the WSNA bylaws including amendments and/or revisions; edits and prepares resolutions for presentation to the General Assembly.

____ **Finance Committee**

Three half-day meetings per year.

Presents the annual WSNA budget to the Board of Directors for approval; monitors the budget throughout the year; recommends changes in finance policies and dues structure; serves as the audit committee.

____ **Legislative & Health Policy Council**

Three one-day meetings per year, including Advocacy Camp and Nurse Legislative Day; weekly phone conference calls while the Washington State Legislature is in session (usually Jan. through March or April).

Based on WSNA's identified priorities, recommend to the Board of Directors a state legislative agenda; review proposed legislation and make recommendations for WSNA's response and activity level. Educate the WSNA membership in understanding the legislative priorities and present the annual Legislative Day in Olympia. Three members are appointed. (NOTE: this may be under revision in 2018.)

____ **Nominations / Search Committee**

Two to three one-day meetings per biennium.

Prepares the ballot for election of WSNA Officers, Directors, Councils, and Delegates to ANA Membership Assembly. Prepares a list of candidates for appointment to WSNA councils and committees (excluding Economic and General Welfare positions). Two members are appointed by the Board of Directors.

____ **Occupational & Environmental Health & Safety Committee**

Three one-day meetings per year; some committee work outside of meetings is also typical.

Identify workplace and environmental health and safety concerns of the nursing profession and develop strategies to effectively address them.

Six members are appointed by the WSNA Board of Directors: two at-large members, and one member from each of the following bodies: WSNA Board of Directors, Cabinet on Economic & General Welfare, Legislative & Health Policy Council, Professional Nursing & Health Care Council.

____ **Professional Nursing & Health Care Council**

Three one-day meetings per year; Some committee work outside of meetings is also typical.

Responsibilities of the Council are defined by the WSNA Board of Directors but may include activities such as: forecast workforce and work environment trends, promote nursing continuing education, promote research and evidence-based nursing practice. Task forces may be appointed by the council subject to approval and funding of the Board of Directors; they meet to accomplish specific projects, and then are disbanded. There are at least eleven members on the Professional Nursing & Health Care Council; four are appointed by the Board of Directors.

____ **Washington State Nurses Foundation (WSNF) Board of Trustees**

Two to three one-day meetings per year.

The WSNF helps to advance the nursing profession and facilitate nursing's contribution to the health of the community by distributing funds for nursing educational scholarships and grants for special projects. The Board of Trustees also supports fund-raising for the Foundation. All Trustees are appointed by the Board of Directors, with a majority coming from that body.

____ **WSNA Political Action Committee (WSNA-PAC) Board of Trustees**

One to four meetings per year; Some work outside of the meetings is expected, especially in the trustee's congressional district during the months prior to elections.

Plan and implement endorsements, fund-raising, candidate support activities, and political education. Members of this board represent the ten Congressional districts and one member-at-large. Oversees the Health IQ survey of candidates for state offices.

Elected offices

I consent to have my name considered for nomination to the following elected offices:

WSNA Board of Directors:

Board members are elected to represent the membership of the WSNA. Board members have the legal, ethical, and fiduciary responsibility for all Association activities, and act as trustees of the organization on behalf of all Association members.

Three to four one-day meetings per year; may also be appointed to other work groups such as the WSNF board of trustees, etc.

- | | |
|--|--|
| <input type="checkbox"/> President | <input type="checkbox"/> Director, At-Large (three positions) |
| <input type="checkbox"/> Vice President | <input type="checkbox"/> Director, At-Large Staff Nurse (two positions) * |
| <input type="checkbox"/> Secretary / Treasurer | * non-managerial, non-supervisory, direct patient care provider, represented by WSNA for collective bargaining |

WSNA Nominations / Search Committee:

Two to three one-day meetings per year.

- Member (four elected positions)

Professional Nursing & Health Care Council:

Three one-day meetings per year; some committee work outside of meetings is also typical.

- | | |
|---|-----------------------------------|
| <input type="checkbox"/> Chair (also serves on WSNA Board of Directors) | <input type="checkbox"/> Practice |
| <input type="checkbox"/> Administration | <input type="checkbox"/> Research |
| <input type="checkbox"/> Education | <input type="checkbox"/> At-Large |
| <input type="checkbox"/> Ethics & Human Rights | |

Legislative & Health Policy Council:

Three one-day meetings per year, including Advocacy Camp and Nurse Legislative Day; weekly phone conference calls while the Washington State Legislature is in session (usually Jan. through March or April).

- Chair (also serves on WSNA Board of Directors) At-Large

- Delegate to 2019-2021 ANA Membership Assembly** (one is the President; other(s) elected)

— *The following offices are restricted to members represented by WSNA for collective bargaining* —

Cabinet on Economic & General Welfare (E&GW):

Four to six one-day meetings and six to eight conference calls per year; additional work outside of meetings.

- Chair (also serves on WSNA Board of Directors)
 Vice Chair
 Secretary / Treasurer
 Member (seven at-large positions)

E&GW Nominating / Search Committee:

Two to three one-day meetings per biennium.

- Member (three positions)
- Delegate to 2020 AFT Convention** (up to 20 positions; must be a member in good standing of WSNA and AFT, and shall be elected in accordance with AFT Constitution / Bylaws)

For all applicants

NOTE: Information in the Consent to Serve form will be used by the Nominations/Search Committee to prepare the initial ballot. To be placed on the ballot, this form must be completed and submitted at least 90 days prior to the General Assembly. If your name does not appear on the initial ballot, then you may self-declare as a candidate by notifying the WSNA office and submitting a completed Consent to Serve form at least 60 days prior to the General Assembly. Additionally, nominations may be made from the floor of the General Assembly.

If elected or appointed to the WSNA Board of Directors, a Cabinet, Council or Committee, it is my obligation to attend meetings. If I am unable to fulfill this commitment, I will resign.



Signature

Date