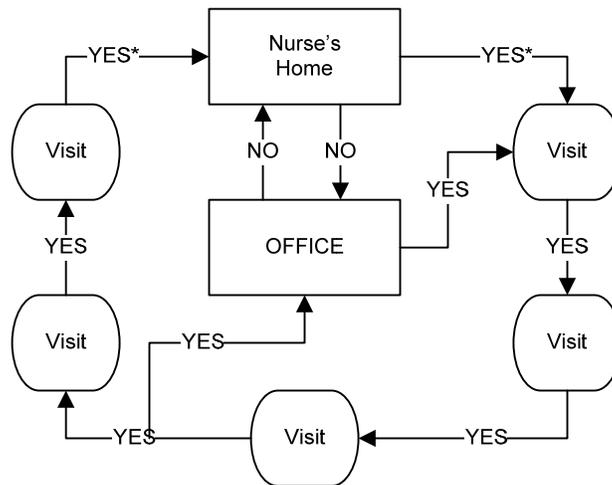


LETTER OF UNDERSTANDING
Home Care Mileage Plan

This Letter of Understanding is entered into between Central Washington Hospital and Washington State Nurses Association. All existing contractual provisions will apply unless otherwise provided herein.

Purpose: Provide a consistent process for Home Care Mileage reimbursement.

1. When the nurse begins patient care visits from the office mileage reimbursement begins at office.
2. When the nurse finishes his/her day at the office the mileage reimbursement ends there.
3. If the nurse chooses to start from home the mileage to the first patients home will be reimbursed unless the distance from the office to the patients home is less. In this case the mileage reimbursed is from the office to the patient's home.
4. Trips to run errands, to go home for lunch or come back to the office for lunch is not reimbursable.
5. The nurse on call is reimbursed for mileage from his/her home to the patient's home and then from the patient's home back to his/her home. If the nurse is at a personal appointment/function at a greater distance to the patient's home than from his/her home the reimbursed travel time would be the mileage from his/her home to the patient's home.
6. When there is a morning meeting (IDT, staff meeting, or education) mileage reimbursement begins at the office.
7. If the nurse chooses to go home directly after his/her last visit, the mileage will be reimbursed if the distance is less than back to the office. If the distance is greater than back to the office, the mileage covered would be from the patient's home to the office.
8. The nurse and the agency scheduler will make every effort to minimize travel time and reimbursable mileage by working together to ensure the best routes and geographical staffing are planned.



* Refer to #3 and #6.

Central Washington Hospital

Washington State Nurses Association

Cindy Conley, RN, PHR
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Manager, Employee and Labor Relations

Carmen Garrison RN, BSN
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WSNA Nurse Representative

Date: 6/27/08

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