

COVER PAGE

The following is the comprehensive hospital staffing plan for Skagit Valley Hospital submitted to the Washington State Department of Health in accordance with [Revised Code of Washington 70.41.420](#) for the year 2026 .

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Hospital Staffing Form

Attestation

Date: 12/17/25

I, the undersigned with responsibility for Skagit Valley Hospital attest that the attached hospital staffing plan and matrix are in accordance with RCW 70.41.420 for 2026, and includes all units covered under our hospital license under RCW 70.41.

As approved by: Brian Ivie' CEO

Hospital Information

Name of Hospital: Skagit Valley Hospital	
Hospital License #: HAC.FS.00000207	
Hospital Street Address: 300 Hospital Parkway	
city/Town: Mount Vernon	State: VVA Zip code: 98274
Is this hospital license affiliated with more than one location? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If "Yes" was selected, please provide the location name and address	<small>Skagit Regional Clinics - Anacortes Cardiology 2511 M Avenue Anacortes, WA 98221 Skagit Regional Clinics - Camano Island 127 East Camano Drive Camano, WA 98282 Skagit Regional Clinics - Family Medicine Residency Clinic 819 S 13th Street Mount Vernon, WA 98274 Skagit Regional Clinics - Internal Medicine Residency Clinic 1415 E Kincaid Street Mount Vernon, WA 98274 Skagit Regional Clinics - Mount Vernon Cardiology 307 S 13th Street #300 Mount Vernon, WA 98274 Skagit Regional Clinics - Mount Vernon Colorectal Surgery 1400 E Kincaid Street Suite D202 Mount Vernon, WA 98274 Skagit Regional Clinics - Mount Vernon Diagnostic Imaging 1400 E Kincaid Street Suite E302 Mount Vernon, WA 98274 Skagit Regional Clinics - Mount Vernon Family Medicine 1400 E Kincaid Street Suites D101 & D103 Mount Vernon, WA 98274 Skagit Regional Clinics - Mount Vernon General Surgery 1400 E Kincaid Street Suite D202 Mount Vernon, WA 98274</small>
Review Type:	<input checked="" type="checkbox"/> Annual Review Date: 6/18/25
	<input type="checkbox"/> Update Next Review Date: 6/30/26
Effective Date: 1/1/26	
Date Approved: 6/18/25	

Hospital Information Continued (Optional)

Factors Considered in the Development of the Hospital Staffing Plan (check all that apply):

- Staffing guidelines adopted or published by national nursing professional associations, specialty nursing organizations, and other health professional organizations

Description:

- Terms of applicable collective bargaining agreement

Description:

- Relevant state and federal laws and rules including those regarding meal and rest breaks and use of overtime and on-call shifts

Description:




- Hospital finances and resources

Description:

- Other

Description:

Signature

CEO & Co-chairs Name:	Signature:	Date:
Brian Ivie, CEO		12/10/25
Bianca Gordon, CNO and Co-Chair		11.14.2025
Liz Rainaud, RN and Co-Chair	 Rainaud RN C	12/12/2025

Total Votes	
# of Approvals	# of Denials
7	0

Access unit staffing matrices here.

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DOH 346-154

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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Valley Hospital Cardiac Cath Lab					
Unit/ Clinic Type:	Cardiac Catheterization Lab					
Unit/ Clinic Address:	300 Hospital Parkway, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Room assignment						
Room assignment	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
Cath Lab 1	Day (0630-1800)	8 and 10	1	0	0	2
Cath Lab 1-2	Day (0630-1800)	8 and 10	2	0	0	4
Cath Lab 1-3	Day (0630-1800)	8 and 10	3	0	0	6
M-F (on call)	Night (after hours)	13	1	0	0	2
Saturday (On Call)	24 hour (0700-0700)	24	1	0	0	2
Sunday (On call)	24 hour (0700-0700)	24	1	0	0	2

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Clinical Director	x	x		
Clinical Nurse Educator	x	x		
IV Therapy Team	x	x		x
Rapid Response Team	x	x	x	x
Respiratory Therapy Support	x	x	x	x
Clinical Pharmacist	x	x	x	x
Integrated Social Services/Case Management	x	x		
Cardiac/Stroke Coordinator	x			
Wound Ostomy RN	x	x		
Administrative Supervisor	x		x	x

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other



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Patient Volume-based Staffing Matrix Formula Template

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:		Skagit Valley Hospital Progressive and Critical Care									
Unit/ Clinic Type:		Inpatient Adult Critical Unit									
Unit/ Clinic Address:		300 Hospital Parkway									
Average Daily Census:		6		Maximum # of Beds:		31**mixed unit up to 31 with progressive care patients					
Effective as of:		1/1/2026									
Census											
Census	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's	Min # of RN HPUS	Min # of LPN HPUS	Min # of CNA HPUS	Min # of UAP HPUS	Total Minimum Direct Pt. Care HPUS (hours per unit of service)
1	Day (07 -19)	12.00	2.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	48.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	
2	Day (07 -19)	12.00	2.00	0.00	0.00	0.00	12.00	0.00	0.00	0.00	24.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	12.00	0.00	0.00	0.00	
3	Day (07 -19)	12.00	2.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	16.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	
4	Day (07 -19)	12.00	2.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	
5	Day (07 -19)	12.00	3.00	0.00	0.00	0.00	7.20	0.00	0.00	0.00	14.40
	Day (07 -19)	12.00	3.00	0.00	0.00	0.00	7.20	0.00	0.00	0.00	
6	Day (07 -19)	12.00	3.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	3.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	
7	Day (07 -19)	12.00	4.00	0.00	0.00	0.00	6.86	0.00	0.00	0.00	13.71
	Night (19-07)	12.00	4.00	0.00	0.00	0.00	6.86	0.00	0.00	0.00	
8	Day (07 -19)	12.00	4.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	4.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	
9	Day (07 -19)	12.00	5.00	0.00	0.00	0.00	6.67	0.00	0.00	0.00	13.33
	Night (19-07)	12.00	5.00	0.00	0.00	0.00	6.67	0.00	0.00	0.00	
10	Day (07 -19)	12.00	5.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	5.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	
11	Day (07 -19)	12.00	6.00	0.00	0.00	0.00	6.55	0.00	0.00	0.00	13.09
	Night (19-07)	12.00	6.00	0.00	0.00	0.00	6.55	0.00	0.00	0.00	
12	Day (07 -19)	12.00	6.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	6.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	
13	Day (07 -19)	12.00	7.00	0.00	0.00	0.00	6.46	0.00	0.00	0.00	12.92
	Night (19-07)	12.00	7.00	0.00	0.00	0.00	6.46	0.00	0.00	0.00	
14	Day (07 -19)	12.00	7.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	7.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	
15	Day (07 -19)	12.00	8.00	0.00	0.00	0.00	6.40	0.00	0.00	0.00	12.80
	Night (19-07)	12.00	8.00	0.00	0.00	0.00	6.40	0.00	0.00	0.00	
16	Day (07 -19)	12.00	8.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	8.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	
17	Day (07 -19)	12.00	9.00	0.00	0.00	0.00	6.35	0.00	0.00	0.00	12.71
	Night (19-07)	12.00	9.00	0.00	0.00	0.00	6.35	0.00	0.00	0.00	
18	Day (07 -19)	12.00	9.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	9.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	
19	Day (07 -19)	12.00	10.00	0.00	0.00	0.00	6.32	0.00	0.00	0.00	12.63
	Night (19-07)	12.00	10.00	0.00	0.00	0.00	6.32	0.00	0.00	0.00	
20	Day (07 -19)	12.00	10.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	10.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Acute Care Director	x			
Clinical Manager	x			
Assistant Nurse Manager	x			
Clinical Nurse Educator	x			
Unit Assistant	x	x		x
1:1 Sitter	x		x	x
Resource Nurse		x		x
IV Therapy	x	x		x
Monitor Technician	x		x	x
Rapid Response Team	x		x	x
Respiratory Therapy Support	x		x	x
Nutritionist	x			
Rehab Activities (OT, PT, Speech)	x			x
Clinical Pharmacist	x			x
Case Management	x			x
Wound Ostomy RN	x			x
Nurse Tech	x		x	x

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

- Activity such as patient admissions, discharges, and transfers

Description:
Admissions, discharges and transfers occur on this continuously operational unit.

- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:
CCU Level of Care

- Skill mix

Description:
Flex between CCU and progressive patients with ability to take split assignments and downgrading level of care patients.

- Level of experience of nursing and patient care staff

Description:

- Need for specialized or intensive equipment

Description:
Ventilators, non invasive bi-level positive pressure airway therapy, glide scope, non-invasive hemodynamic monitoring.

- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:
CCU is comprised of 31 beds that can fluctuate to support CCU level and care as the need arises. There are two medication rooms, 2 clean supply rooms and an additional centrally located supply/nutrition room, respiratory therapy, ABG Lab, Central Monitoring Unit, and two dirty utility rooms.

*Note: census fluctuates to accommodate PCC patients and CCU patients as need arises. The total census does not exceed 31, but the mix of patients flexes daily.

- Other

Description:



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Valley Hospital Diagnostic Imaging						
Unit/ Clinic Type:	Diagnostic Imaging						
Unit/ Clinic Address:	300 Hospital Parkway, Mount Vernon, WA 98274						
Effective as of:	1/1/2026						
Hours of the day							
Hour of the day	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's	
08 AM-4:30 PM	Monday 08-1630	8	1	0	0	0	
	Tuesday 08-1630	8	1	0	0	0	
	Wednesday 08-1630	8	1	0	0	0	
	Thursday 08-1630	8	1	0	0	0	
	Friday 08-1630	8	1	0	0	0	

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Clinical Manager	x			
Patient Transport Team	x			
IV Therapy Team	x			
Rapid Response Team	x			
Respiratory Therapy Support	x			
Clinical Pharmacist	x			
Wound Ostomy RN	x			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Valley Hospital Emergency Department					
Unit/ Clinic Type:	Emergency Department					
Unit/ Clinic Address:	300 Hospital Parkway, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
7:00 AM-9:00 AM	Day	12.00	5.00	0.00	0.00	3.00
9:00 AM-11:00 PM	Day	12.00	7.00	0.00	0.00	3.00
11:00 AM-12:00 PM	Day	12.00	7.00	0.00	0.00	4.00
12:00 PM-2:00 PM	Mid	12.00	9.00	0.00	0.00	4.00
2:00:00 PM-11:00 PM	Mid	12.00	10.00	0.00	0.00	4.00
12:00:00 AM-01:00 AM	Night	12.00	8.00	0.00	0.00	3.00
1:00:00 AM-02:00 AM	Night	12.00	6.00	0.00	0.00	3.00
02:00 AM-06:00 AM	Night	12.00	5.00	0.00	0.00	2.00

Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Regional Director	x			
Clinical Manager	x			
ANM	x	x		
Clinical Nurse Educator	x			
Unit Clerk	x	x	x	x
Regional Trauma Manager	x			
1:1 Sitter	x	x	x	x
IV Therapy	x	x		
Respiratory Therapy Support	x	x	x	x
Rehab/nutrition support (PT, OT, speech)	x			
Clinical Pharmacist	x			
Wound Ostomy RN	x			x
Clinical Coordinator	x			
Nurse Tech	x	x	x	x
Administrative Supervisor support	x	x	x	x
Hospitalist/NP/PA	x	x	x	x

Unit Information

Factors Considered in the Development of the Unit Staffing Plan

(Check all that apply):

- Activity such as patient admissions, discharges, and transfers

Average length of stay begins when the patient enters the Emergency Department seeking treatment and ends when the patient physically leaves the ED to be admitted to an inpatient unit, or is discharged or transferred from the ED.

- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Level 3 Trauma Center, Primary Stroke Center, Level 1 Cardiac Center--Average Acuity for 2023: 2.87

- Skill mix

- Level of experience of nursing and patient care staff

ACLS, PALS, ENPC, TNCC, NIHSS certifications required.

- Need for specialized or intensive equipment

Ventilators, Non-invasive bi-level positive airway pressure therapy, Glidescope, Non-invasive and Invasive hemodynamic monitoring, Non-Invasive thermal regulation, Level One Rapid Infuser

- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

ED contained 25 beds consisting of: 4 trauma bays, 5 chairs (fast track), 4 overflow department beds, 4 secure psych rooms, and a 6-bed overflow unit. This fluctuates based on volumes to accommodate care needs. There is a central nursing station, one med room, 2 clean supply rooms, and 2 dirty utility rooms. The overflow unit and psych area both contain their own medication areas and Pyxis machines. We have a dual triage room where triage with a physician occurs 9-9p and a waiting room that flexes to a results waiting area for fast-track patients seen in the chair and overflow bed areas.

- Other



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Patient Volume-based Staffing Matrix Formula Template

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0". do not leave it blank.

Unit/ Clinic Name:		Skagit Valley Hospital Family Birth Center									
Unit/ Clinic Type:		Adult Inpatient Labor and Delivery, Post Partum Unit and level 2 nursery									
Unit/ Clinic Address:		300 Hospital Parkway, Mount Vernon, WA 98274									
Average Daily Census:		12		Maximum # of Beds:		21 LDRP/3 nursery					
Effective as of:		1/1/2026									
Census											
Census	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's	Min # of RN HPUS	Min # of LPN HPUS	Min # of CNA HPUS	Min # of UAP HPUS	Total Minimum Direct Pt. Care HPUS (hours per unit of service)
1	Day (07-19)	12.00	4.00	0.00	0.00	1.00	48.00	0.00	0.00	12.00	120.00
	Night (19-07)	12.00	4.00	0.00	0.00	1.00	48.00	0.00	0.00	12.00	
2	Day (07-19)	12.00	4.00	0.00	0.00	1.00	24.00	0.00	0.00	6.00	60.00
	Night (19-07)	12.00	4.00	0.00	0.00	1.00	24.00	0.00	0.00	6.00	
3	Day (07-19)	12.00	4.00	0.00	0.00	1.00	16.00	0.00	0.00	4.00	40.00
	Night (19-07)	12.00	4.00	0.00	0.00	1.00	16.00	0.00	0.00	4.00	
4	Day (07-19)	12.00	5.00	0.00	0.00	1.00	15.00	0.00	0.00	3.00	36.00
	Night (19-07)	12.00	5.00	0.00	0.00	1.00	15.00	0.00	0.00	3.00	
5	Day (07-19)	12.00	5.00	0.00	0.00	1.00	12.00	0.00	0.00	2.40	28.80
	Night (19-07)	12.00	5.00	0.00	0.00	1.00	12.00	0.00	0.00	2.40	
6	Day (07-19)	12.00	7.00	0.00	0.00	1.00	14.00	0.00	0.00	2.00	32.00
	Night (19-07)	12.00	7.00	0.00	0.00	1.00	14.00	0.00	0.00	2.00	
7	Day (07-19)	12.00	8.00	0.00	0.00	1.00	13.71	0.00	0.00	1.71	30.86
	Night (19-07)	12.00	8.00	0.00	0.00	1.00	13.71	0.00	0.00	1.71	
8	Day (07-19)	12.00	8.00	0.00	0.00	1.00	12.00	0.00	0.00	1.50	27.00
	Night (19-07)	12.00	8.00	0.00	0.00	1.00	12.00	0.00	0.00	1.50	
9	Day (07-19)	12.00	8.00	0.00	0.00	1.00	10.67	0.00	0.00	1.33	24.00
	Night (19-07)	12.00	8.00	0.00	0.00	1.00	10.67	0.00	0.00	1.33	
10	Day (07-19)	12.00	8.00	0.00	0.00	1.00	9.60	0.00	0.00	1.20	21.60
	Night (19-07)	12.00	8.00	0.00	0.00	1.00	9.60	0.00	0.00	1.20	
11	Day (07-19)	12.00	8.00	0.00	0.00	1.00	8.73	0.00	0.00	1.09	19.64
	Night (19-07)	12.00	8.00	0.00	0.00	1.00	8.73	0.00	0.00	1.09	
12	Day (07-19)	12.00	8.00	0.00	0.00	1.00	8.00	0.00	0.00	1.00	18.00
	Night (19-07)	12.00	8.00	0.00	0.00	1.00	8.00	0.00	0.00	1.00	
13	Day (07-19)	12.00	9.00	0.00	0.00	1.00	8.31	0.00	0.00	0.92	18.46
	Night (19-07)	12.00	9.00	0.00	0.00	1.00	8.31	0.00	0.00	0.92	
14	Day (07-19)	12.00	9.00	0.00	0.00	1.00	7.71	0.00	0.00	0.86	17.14
	Night (19-07)	12.00	9.00	0.00	0.00	1.00	7.71	0.00	0.00	0.86	
15	Day (07-19)	12.00	9.00	0.00	0.00	1.00	7.20	0.00	0.00	0.80	16.00
	Night (19-07)	12.00	9.00	0.00	0.00	1.00	7.20	0.00	0.00	0.80	
16	Day (07-19)	12.00	9.00	0.00	0.00	1.00	6.75	0.00	0.00	0.75	15.00
	Night (19-07)	12.00	9.00	0.00	0.00	1.00	6.75	0.00	0.00	0.75	
17	Day (07-19)	12.00	10.00	0.00	0.00	1.00	7.06	0.00	0.00	0.71	15.53
	Night (19-07)	12.00	10.00	0.00	0.00	1.00	7.06	0.00	0.00	0.71	
18	Day (07-19)	12.00	10.00	0.00	0.00	1.00	6.67	0.00	0.00	0.67	14.67
	Night (19-07)	12.00	10.00	0.00	0.00	1.00	6.67	0.00	0.00	0.67	
19	Day (07-19)	12.00	10.00	0.00	0.00	1.00	6.32	0.00	0.00	0.63	13.89
	Night (19-07)	12.00	10.00	0.00	0.00	1.00	6.32	0.00	0.00	0.63	
20	Day (07-19)	12.00	10.00	0.00	0.00	1.00	6.00	0.00	0.00	0.60	13.20
	Night (19-07)	12.00	10.00	0.00	0.00	1.00	6.00	0.00	0.00	0.60	
21	Day (07-19)	12.00	10.00	0.00	0.00	1.00	5.71	0.00	0.00	0.57	12.57
	Night (19-07)	12.00	10.00	0.00	0.00	1.00	5.71	0.00	0.00	0.57	

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Clinical Manager	x			
Clinical Nurse Educator Neonatal	x			
Clinical Nurse Educator Perinatal	x			
Scrub Tech	x	x	x	x
Unit Assistant	x			
Lactation	x			x
Respiratory Therapy Support	x	x	x	x
Licensed Social Services/Case Manager	x			
Pharmacist	x	x	x	x
Rapid Response Team	x	x	x	x
IV Therapy	x	x		

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

Activity such as patient admissions, discharges, and transfers

Description:
Scheduled Cesarean Sections; scheduled induction of labors, spontaneous labors, emergent cesarean sections, transfers in from community midwives for labor or newborn care. 4 triage rooms for OP surveillance - 1 RN staffed here with OB laborists.

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:
Staffed to AWHONN guidelines for triage, labor, postpartum and normal newborn care. We see patients of all gestational age, transfer those needing higher level of care during labor or postpartum period.

Skill mix

Description:
RN, scrub techs and LPNs. LPNs work on some shifts either in postpartum or as a second in nursery as a team member with the RN.

Level of experience of nursing and patient care staff

Description:

Need for specialized or intensive equipment

Description:
Fetal Heart Monitors, Infant warmers, operating room beds, and equipment.

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

Other

Description:



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Valley Hospital Kidney Care					
Unit/ Clinic Type:	Kidney Dialysis					
Unit/ Clinic Address:	300 hospital Parkway, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Day of the week						
Day of the week	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
Monday	Day (0700-1930)	12	1	0	0	0
	Day (0830-1700)	8	1	0	0	0
	Day (0700-1530)	8	1	0	0	0
	Night on call (1930-2200)	2.5	1	0	0	0
Tuesday	Day (0700-1930)	12	1	0	0	0
	Day (0830-1700)	8	1	0	0	0
	Day (0700-1530)	8	1	0	0	0
	Night on call (1930-2200)	2.5	1	0	0	0
Wednesday	Day (0700-1930)	12	1	0	0	0
	Day (0830-1700)	8	1	0	0	0
	Day (0700-1530)	8	1	0	0	0
	Night on call (1930-2200)	2.5	1	0	0	0
Thursday	Day (0700-1930)	12	1	0	0	0
	Day (0830-1700)	8	1	0	0	0
	Day (0700-1530)	8	0	0	0	1
	Night on call (1930-2200)	2.5	1	0	0	0
Friday	Day (0700-1930)	12	1	0	0	0
	Day (0830-1700)	8	1	0	0	0
	Day (0700-1530)	8	1	0	0	0
	Night on call (1930-2200)	2.5	1	0	0	0
Saturday	Day (0700-1930)	12	1	0	0	0
	Day (0830-1700)	8	1	0	0	0
	Night on call (1930-2200)	2.5	1	0	0	0
Sunday	On Call (0700-2200)	15	1	0	0	0

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Clinical Manager	x			
Staff Educator	x			
Rapid Response Team	x	x	x	x
Respiratory Therapy Support	x	x	x	x
Nutritionist	x	x	x	
Clinical Pharmacist	x	x	x	x
Patient Care Technician	x			
Bio-Med Technician	x			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Description:
All admissions, discharges and transfers are done by sending and receiving unit.

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:
All patients at any level of acuity who meet admission criteria would receive dialysis from the team.

Skill mix

Description:
CCU patients receive 1:1 care from dialysis nurse. Dialysis nurse paired with a dialysis technician can provide care to up to 4 patients at one time.

Level of experience of nursing and patient care staff

Description:
Technician must be certified hemodialysis technician.

Need for specialized or intensive equipment

Description:
Hemodialysis machines, Reverse Osmosis unit, Peritoneal Dialysis Cycler

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:
All rooms on PCCU are plumbed for hemodialysis. 2 additional rooms on MOC which can accommodate up to 4 patients at one time. 2 additional private occupancy rooms available on MPC if needed.

Other

Description:
Dialysis is a closed unit.



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Patient Volume-based Staffing Matrix Formula Template

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:		Skagit Valley Hospital Medical and Pediatric Unit									
Unit/ Clinic Type:		Inpatient Adult Medical and Pediatric Unit									
Unit/ Clinic Address:		300 Hospital Parkway									
Average Daily Census:		30		Maximum # of Beds:				31			
Effective as of:		1/1/2026									
Census											
Census	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's	Min # of RN HPUS	Min # of LPN HPUS	Min # of CNA HPUS	Min # of UAP HPUS	Total Minimum Direct Pt. Care HPUS (hours per unit of service)
1	Day (07-19)	12.00	2.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	48.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	
2	Day (07-19)	12.00	2.00	0.00	0.00	0.00	12.00	0.00	0.00	0.00	24.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	12.00	0.00	0.00	0.00	
3	Day (07-19)	12.00	2.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	16.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	
4	Day (07-19)	12.00	2.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	
5	Day (07-19)	12.00	2.00	0.00	0.00	0.00	4.80	0.00	0.00	0.00	9.60
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	4.80	0.00	0.00	0.00	
6	Day (07-19)	12.00	2.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	8.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	
7	Day (07-19)	12.00	2.00	0.00	0.00	0.00	3.43	0.00	0.00	0.00	6.86
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	3.43	0.00	0.00	0.00	
8	Day (07-19)	12.00	3.00	0.00	1.00	0.00	4.50	0.00	1.50	0.00	9.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	
9	Day (07-19)	12.00	3.00	0.00	1.00	0.00	4.00	0.00	1.33	0.00	9.33
	Night (19-07)	12.00	2.00	0.00	1.00	0.00	2.67	0.00	1.33	0.00	
10	Day (07-19)	12.00	3.00	0.00	1.00	0.00	3.60	0.00	1.20	0.00	9.60
	Night (19-07)	12.00	3.00	0.00	1.00	0.00	3.60	0.00	1.20	0.00	
11	Day (07-19)	12.00	3.00	0.00	1.00	0.00	3.27	0.00	1.09	0.00	8.73
	Night (19-07)	12.00	3.00	0.00	1.00	0.00	3.27	0.00	1.09	0.00	
12	Day (07-19)	12.00	4.00	0.00	2.00	0.00	4.00	0.00	2.00	0.00	11.00
	Night (19-07)	12.00	3.00	0.00	2.00	0.00	3.00	0.00	2.00	0.00	
13	Day (07-19)	12.00	4.00	0.00	2.00	0.00	3.69	0.00	1.85	0.00	10.15
	Night (19-07)	12.00	3.00	0.00	2.00	0.00	2.77	0.00	1.85	0.00	
14	Day (07-19)	12.00	4.00	0.00	2.00	0.00	3.43	0.00	1.71	0.00	10.29
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	3.43	0.00	1.71	0.00	
15	Day (07-19)	12.00	5.00	0.00	2.00	0.00	4.00	0.00	1.60	0.00	10.40
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	3.20	0.00	1.60	0.00	
16	Day (07-19)	12.00	5.00	0.00	2.00	0.00	3.75	0.00	1.50	0.00	9.75
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	3.00	0.00	1.50	0.00	
17	Day (07-19)	12.00	5.00	0.00	2.00	0.00	3.53	0.00	1.41	0.00	9.18
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	2.82	0.00	1.41	0.00	
18	Day (07-19)	12.00	5.00	0.00	2.00	0.00	3.33	0.00	1.33	0.00	9.33
	Night (19-07)	12.00	5.00	0.00	2.00	0.00	3.33	0.00	1.33	0.00	
19	Day (07-19)	12.00	6.00	0.00	3.00	0.00	3.79	0.00	1.89	0.00	10.11
	Night (19-07)	12.00	5.00	0.00	2.00	0.00	3.16	0.00	1.26	0.00	
20	Day (07-19)	12.00	6.00	0.00	3.00	0.00	3.60	0.00	1.80	0.00	9.60
	Night (19-07)	12.00	5.00	0.00	2.00	0.00	3.00	0.00	1.20	0.00	
21	Day (07-19)	12.00	6.00	0.00	3.00	0.00	3.43	0.00	1.71	0.00	9.71
	Night (19-07)	12.00	5.00	0.00	3.00	0.00	2.86	0.00	1.71	0.00	
22	Day (07-19)	12.00	6.00	0.00	3.00	0.00	3.27	0.00	1.64	0.00	9.27
	Night (19-07)	12.00	5.00	0.00	3.00	0.00	2.73	0.00	1.64	0.00	
23	Day (07-19)	12.00	7.00	0.00	3.00	0.00	3.65	0.00	1.57	0.00	9.91
	Night (19-07)	12.00	6.00	0.00	3.00	0.00	3.13	0.00	1.57	0.00	
24	Day (07-19)	12.00	7.00	0.00	3.00	0.00	3.50	0.00	1.50	0.00	9.50
	Night (19-07)	12.00	6.00	0.00	3.00	0.00	3.00	0.00	1.50	0.00	
25	Day (07-19)	12.00	7.00	0.00	3.00	0.00	3.36	0.00	1.44	0.00	9.12
	Night (19-07)	12.00	6.00	0.00	3.00	0.00	2.88	0.00	1.44	0.00	
26	Day (07-19)	12.00	7.00	0.00	3.00	0.00	3.23	0.00	1.38	0.00	8.77
	Night (19-07)	12.00	6.00	0.00	3.00	0.00	2.77	0.00	1.38	0.00	
27	Day (07-19)	12.00	8.00	0.00	4.00	0.00	3.56	0.00	1.78	0.00	9.78
	Night (19-07)	12.00	7.00	0.00	3.00	0.00	3.11	0.00	1.33	0.00	
28	Day (07-19)	12.00	8.00	0.00	4.00	0.00	3.43	0.00	1.71	0.00	9.43
	Night (19-07)	12.00	7.00	0.00	3.00	0.00	3.00	0.00	1.29	0.00	
29	Day (07-19)	12.00	8.00	0.00	4.00	0.00	3.31	0.00	1.66	0.00	9.10
	Night (19-07)	12.00	7.00	0.00	3.00	0.00	2.90	0.00	1.24	0.00	
30	Day (07-19)	12.00	8.00	0.00	4.00	0.00	3.20	0.00	1.60	0.00	8.80
	Night (19-07)	12.00	7.00	0.00	3.00	0.00	2.80	0.00	1.20	0.00	
31	Day (07-19)	12.00	8.00	0.00	4.00	0.00	3.10	0.00	1.55	0.00	8.52
	Night (19-07)	12.00	7.00	0.00	3.00	0.00	2.71	0.00	1.16	0.00	

Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Acute Care Director	x			
Clinical Manager	x			
Assistant Nurse Manager	x			
Clinical Nurse Educator	x			
Unit Assistant	x			x
1:1 Sitter	x			x
Resource Nurse		x		x
IV Therapy	x	x		x
Monitor Technician	x		x	x
Rapid Response Team	x		x	x
Respiratory Therapy Support	x		x	x
Nutritionist	x			
Rehab Activities (OT, PT, Speech)	x			x
Clinical Pharmacist	x			x
Case Management	x			x
Wound Ostomy RN	x			x
Nurse Tech	x		x	x

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

- Activity such as patient admissions, discharges, and transfers
 Description:
 Admissions, discharges and transfers occur on this continuously operational unit.

- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift
 Description:
 Med/Surg tele inpatients and observation. Post surgical care. Pediatrics

- Skill mix
 Description:
 Pediatric patients 1:4; Med-surg 1:5 dayshift; Med-surg 1:6 nightshift. Day shift charge 0-1 patients and NOC shift charge 0-3 patients.

- Level of experience of nursing and patient care staff
 Description:
 At approximately one year, RNs are provided with pediatric education and competency check-off. If peds, increase RN by 1 additional.

- Need for specialized or intensive equipment
 Description:

- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment
 Description:
 MPC is comprised of 31 private rooms, 2 medication rooms, 2 soiled utility rooms, nutrition room, centrally located supply room and clean equipment room.

- Other
 Description:



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Patient Volume-based Staffing Matrix Formula Template

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:		Skagit Valley Hospital Medical Observation Unit									
Unit/ Clinic Type:		Inpatient Medical Surgical Unit									
Unit/ Clinic Address:		300 Hospital Parkway, Mount Vernon, WA 98274									
Average Daily Census:		23				Maximum # of Beds:				28	
Effective as of:		1/1/2026									
Census											
Census	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's	Min # of RN HPUS	Min # of LPN HPUS	Min # of CNA HPUS	Min # of UAP HPUS	Total Minimum Direct Pt. Care HPUS (hours per unit of service)
1	Day (07-19)	12.00	2.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	48.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	
2	Day (07-19)	12.00	2.00	0.00	0.00	0.00	12.00	0.00	0.00	0.00	24.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	12.00	0.00	0.00	0.00	
3	Day (07-19)	12.00	2.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	16.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	
4	Day (07-19)	12.00	2.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	
5	Day (07-19)	12.00	2.00	0.00	0.00	0.00	4.80	0.00	0.00	0.00	9.60
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	4.80	0.00	0.00	0.00	
6	Day (07-19)	12.00	2.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	8.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	
7	Day (07-19)	12.00	2.00	0.00	1.00	0.00	3.43	0.00	1.71	0.00	8.57
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	3.43	0.00	0.00	0.00	
8	Day (07-19)	12.00	2.00	0.00	1.00	0.00	3.00	0.00	1.50	0.00	7.50
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	
9	Day (07-19)	12.00	3.00	0.00	1.00	0.00	4.00	0.00	1.33	0.00	9.33
	Night (19-07)	12.00	3.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	
10	Day (07-19)	12.00	3.00	0.00	1.00	0.00	3.60	0.00	1.20	0.00	8.40
	Night (19-07)	12.00	3.00	0.00	0.00	0.00	3.60	0.00	0.00	0.00	
11	Day (07-19)	12.00	3.00	0.00	2.00	0.00	3.27	0.00	2.18	0.00	9.82
	Night (19-07)	12.00	3.00	0.00	1.00	0.00	3.27	0.00	1.09	0.00	
12	Day (07-19)	12.00	3.00	0.00	2.00	0.00	3.00	0.00	2.00	0.00	9.00
	Night (19-07)	12.00	3.00	0.00	1.00	0.00	3.00	0.00	1.00	0.00	
13	Day (07-19)	12.00	4.00	0.00	2.00	0.00	3.69	0.00	1.85	0.00	9.23
	Night (19-07)	12.00	3.00	0.00	1.00	0.00	2.77	0.00	0.92	0.00	
14	Day (07-19)	12.00	4.00	0.00	2.00	0.00	3.43	0.00	1.71	0.00	9.43
	Night (19-07)	12.00	3.00	0.00	2.00	0.00	2.57	0.00	1.71	0.00	
15	Day (07-19)	12.00	4.00	0.00	2.00	0.00	3.20	0.00	1.60	0.00	8.80
	Night (19-07)	12.00	3.00	0.00	2.00	0.00	2.40	0.00	1.60	0.00	
16	Day (07-19)	12.00	5.00	0.00	2.00	0.00	3.75	0.00	1.50	0.00	9.75
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	3.00	0.00	1.50	0.00	
17	Day (07-19)	12.00	5.00	0.00	2.00	0.00	3.53	0.00	1.41	0.00	9.18
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	2.82	0.00	1.41	0.00	
18	Day (07-19)	12.00	5.00	0.00	3.00	0.00	3.33	0.00	2.00	0.00	9.33
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	2.67	0.00	1.33	0.00	
19	Day (07-19)	12.00	5.00	0.00	3.00	0.00	3.16	0.00	1.89	0.00	8.84
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	2.53	0.00	1.26	0.00	
20	Day (07-19)	12.00	5.00	0.00	3.00	0.00	3.00	0.00	1.80	0.00	8.40
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	2.40	0.00	1.20	0.00	
21	Day (07-19)	12.00	6.00	0.00	4.00	0.00	3.43	0.00	2.29	0.00	9.71
	Night (19-07)	12.00	4.00	0.00	3.00	0.00	2.29	0.00	1.71	0.00	
22	Day (07-19)	12.00	6.00	0.00	4.00	0.00	3.27	0.00	2.18	0.00	9.82
	Night (19-07)	12.00	5.00	0.00	3.00	0.00	2.73	0.00	1.64	0.00	
23	Day (07-19)	12.00	6.00	0.00	4.00	0.00	3.13	0.00	2.09	0.00	9.39
	Night (19-07)	12.00	5.00	0.00	3.00	0.00	2.61	0.00	1.57	0.00	
24	Day (07-19)	12.00	6.00	0.00	4.00	0.00	3.00	0.00	2.00	0.00	9.00
	Night (19-07)	12.00	5.00	0.00	3.00	0.00	2.50	0.00	1.50	0.00	
25	Day (07-19)	12.00	6.00	0.00	4.00	0.00	2.88	0.00	1.92	0.00	8.64
	Night (19-07)	12.00	5.00	0.00	3.00	0.00	2.40	0.00	1.44	0.00	
26	Day (07-19)	12.00	7.00	0.00	4.00	0.00	3.23	0.00	1.85	0.00	8.77
	Night (19-07)	12.00	5.00	0.00	3.00	0.00	2.31	0.00	1.38	0.00	
27	Day (07-19)	12.00	7.00	0.00	4.00	0.00	3.11	0.00	1.78	0.00	8.44
	Night (19-07)	12.00	5.00	0.00	3.00	0.00	2.22	0.00	1.33	0.00	
28	Day (07-19)	12.00	7.00	0.00	4.00	0.00	3.00	0.00	1.71	0.00	8.57
	Night (19-07)	12.00	6.00	0.00	3.00	0.00	2.57	0.00	1.29	0.00	

Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Acute Care Director	x			
Clinical Manager	x			
Assistant Nurse Manager	x			
Clinical Nurse Educator	x			
Unit Assistant	x			x
1:1 Sitter	x		x	x
Resource Nurse		x		x
IV Therapy	x	x		x
Monitor Technician	x		x	x
Rapid Response Team	x		x	x
Respiratory Therapy Support	x		x	x
Nutritionist	x			
Rehab Activities (OT, PT, Speech)	x			x
Clinical Pharmacist	x			x
Case Management	x			x
Wound Ostomy RN	x			x
Nurse Tech	x		x	x

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Admissions, discharges and transfers occur on this continuously operation unit.

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

med/surg tele inpatient and observation. Post surgical care.

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

MOC is comprised of 28 Double occupancy, MOC has 1 medication room, 1 centrally located supply room and an additional clean supply room. MOC is a double occupancy unit- 2 patient care beds in each room. Due to size of rooms and bathrooms bariatric patients are limited to 136kg (this is a guide only for use of equipment, bathrooms, showers, etc. bariatric rental and some specialty beds do not fit through doors). MOC has no reverse airflow rooms. Patients who require single occupancy or may need a non-shared bathroom (isolation, bowel prep, GI bleed, behaviors, end of life with large families, etc.). No Ethernet for new pacer monitoring.

Other



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Patient Volume-based Staffing Matrix Formula Template

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0". do not leave it blank.

Unit/ Clinic Name:		Skagit Valley Hospital Mental Health Center									
Unit/ Clinic Type:		Adult Inpatient Behavioral Health Unit									
Unit/ Clinic Address:		300 Hospital Parkway, Mount Vernon, WA 98274									
Average Daily Census:		13				Maximum # of Beds:			15		
Effective as of:		1/1/2026									
Census											
Census	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's	Min # of RN HPUS	Min # of LPN HPUS	Min # of CNA HPUS	Min # of UAP HPUS	Total Minimum Direct Pt. Care HPUS (hours per unit of service)
1	Day (07-19)	12.00	2.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	48.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	
2	Day (07-19)	12.00	2.00	0.00	0.00	0.00	12.00	0.00	0.00	0.00	24.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	12.00	0.00	0.00	0.00	
3	Day (07-19)	12.00	2.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	16.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	
4	Day (07-19)	12.00	2.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	
5	Day (07-19)	12.00	2.00	0.00	0.00	0.00	4.80	0.00	0.00	0.00	9.60
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	4.80	0.00	0.00	0.00	
6	Day (07-19)	12.00	2.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	8.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	
7	Day (07-19)	12.00	2.00	0.00	0.00	1.00	3.43	0.00	0.00	1.71	10.29
	Night (19-07)	12.00	2.00	0.00	0.00	1.00	3.43	0.00	0.00	1.71	
8	Day (07-19)	12.00	2.00	0.00	0.00	1.00	3.00	0.00	0.00	1.50	9.00
	Night (19-07)	12.00	2.00	0.00	0.00	1.00	3.00	0.00	0.00	1.50	
9	Day (07-19)	12.00	2.00	0.00	0.00	1.00	2.67	0.00	0.00	1.33	8.00
	Night (19-07)	12.00	2.00	0.00	0.00	1.00	2.67	0.00	0.00	1.33	
10	Day (07-19)	12.00	2.00	0.00	0.00	1.00	2.40	0.00	0.00	1.20	8.40
	Mid (09-2130)	12.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.20	
	Night (19-07)	12.00	2.00	0.00	0.00	1.00	2.40	0.00	0.00	1.20	
11	Day (07-19)	12.00	2.00	0.00	0.00	1.00	2.18	0.00	0.00	1.09	7.64
	Mid (09-2130)	12.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.09	
	Night (19-07)	12.00	2.00	0.00	0.00	1.00	2.18	0.00	0.00	1.09	
12	Day (07-19)	12.00	2.00	0.00	0.00	1.00	2.00	0.00	0.00	1.00	7.00
	Mid (09-2130)	12.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00	
	Night (19-07)	12.00	2.00	0.00	0.00	1.00	2.00	0.00	0.00	1.00	
13	Day (07-19)	12.00	2.00	0.00	0.00	1.00	1.85	0.00	0.00	0.92	6.46
	Mid (09-2130)	12.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.92	
	Night (19-07)	12.00	2.00	0.00	0.00	1.00	1.85	0.00	0.00	0.92	
14	Day (07-19)	12.00	2.00	0.00	0.00	1.00	1.71	0.00	0.00	0.86	6.00
	Mid (09-2130)	12.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.86	
	Night (19-07)	12.00	2.00	0.00	0.00	1.00	1.71	0.00	0.00	0.86	
15	Day (07-19)	12.00	2.00	0.00	0.00	1.00	1.60	0.00	0.00	0.80	5.60
	Mid (09-2130)	12.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.80	
	Night (19-07)	12.00	2.00	0.00	0.00	1.00	1.60	0.00	0.00	0.80	

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Regional Director	x	x		
Administrative Supervisor	x	x		
Case Manager	x			
Project Coordinator	x			
Group Coordinator	x	x		
Court Liaison	x			

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

Activity such as patient admissions, discharges, and transfers

Description:
Patients must be medically cleared upon admission of the MHC. Patients are either admitted on a Voluntary status or placed on an 120 hour involuntary hold, by a DCR after evaluation. The court hold may be released by a psychiatric provider or judge after a court hearing occurs.

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:
Patients that are deemed a danger to self or others may require placement in the Seclusion or Restratin Room. Suicidal patients may be placed in a room with cameras.

Skill mix

Description:
RN, Mental Health Techs, Case Managers, Group Coordinator, Project Coordinators, and Court Liaison.

Level of experience of nursing and patient care staff

Description:

Need for specialized or intensive equipment

Description:
Violent Restrains

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:
The MHC is comprised of 13 rooms and 15 beds. There is one medication room, nursing station, enclosed patio, group/court room, two consult rooms, one soiled utility, seclusion room, restraint room, and one clean utility room.

Other

Description:



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Valley Hospital Endoscopy					
Unit/ Clinic Type:	Endoscopy Department					
Unit/ Clinic Address:	300 Hospital Parkway, Mount Vernon, WA 98274					
Effective as of:	1/1/2025					
Room assignment						
Room assignment	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
1 Endoscopy Suite (8 AM-4 PM)	Days (7am-3:30)	8	1	0	0	0
	Days (7:30-3:30)	8	1	0	0	1
	Days (8am-4:30)	8	1	0	0	1
	Days(8:30-5pm)	8	1	0	0	0
2 Endoscopy Suite (8 AM-4 PM)	Days (7am-3:30)	8	1	0	0	0
	Days (7:30-3:30)	8	2	0	0	2
	Days (8am-4:30)	8	3	0	0	1
	Days(8:30-5pm)	8	2	0	0	0
3 Endoscopy Suite (8 AM-4 PM)	Days (7am-3:30)	8	1	0	0	0
	Days (7:30-3:30)	8	3	0	0	2
	Days (8am-4:30)	8	4	0	0	2
	Days(8:30-5pm)	8	3	0	0	1
M-F (on call)	Night (after hours)	12	1	0	0	1
Saturday (on call)	24 hour (0700-0700)	24	1	0	0	1
Sunday (on call)	24 hour (0700-0700)	24	1	0	0	1

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Charge RN	x			
Director	x			
Business Manager	x			
Clinical Manager	x			
VAT Coordinator	x			
Clinical Quality and Charge Auditor	x			
Staffing Coordinator	x			
Surgery Schedulers	x			
IV Therapy	x			
Interpreter Services	x			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

Follow SGNA guidelines.



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Mount Vernon Surgery Center OR					
Unit/ Clinic Type:	Operating Room					
Unit/ Clinic Address:	211 S 13th Street, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Room assignment						
Room assignment	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
1 OR Suite	Days	8 and 10	2.00	0.00	0.00	1.00
2 OR Suites	Days	8 and 10	3.00	0.00	0.00	2.00
3 OR Suites	Days	8 and 10	4.00	0.00	0.00	4.00
4 OR Suites	Days	8 and 10	6.00	0.00	0.00	4.00

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Regional Director	x			
Clinical Manager	x			
Assistant Nurse Manager	x			
Charge Nurse	x			
Anesthesia Tech	x			
SPD Techs	x	x		

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

We follow AORN guidelines.



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Mount Vernon Surgery Center					
Unit/ Clinic Type:	Perioperative Unit					
Unit/ Clinic Address:	211 S 13th Street, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Room assignment						
Room assignment	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
1 OR Suite	Days	8 hr and 10 hr	3.00	0.00	0.00	0.00
2 OR Suite	Days	8 hr and 10 hr	3.00	0.00	1.00	0.00
3 OR Suite	Days	8 hr and 10 hr	4.00	0.00	1.00	0.00
4 OR Suite	Days	8 hr and 10 hr	5.00	0.00	1.00	0.00

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Regional Director	x			
Clinical Manager	x			
Assistant Nurse Manager	x			
Patient Access	x			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

We follow ASPAN guidelines for patient care.



DOH 346-154

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Patient Volume-based Staffing Matrix Formula Template

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:		Skagit Valley Hospital Orthopedic And Surgical Care									
Unit/ Clinic Type:		Adult Inpatient Medical and Surgical and Oncology Unit									
Unit/ Clinic Address:		300 Hospital Parkway, Mount Vernon, WA 98274									
Average Daily Census:		30			Maximum # of Beds:			30			
Effective as of:		1/1/2026									
Census											
Census	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's	Min # of RN HPUS	Min # of LPN HPUS	Min # of CNA HPUS	Min # of UAP HPUS	Total Minimum Direct Pt. Care HPUS (hours per unit of service)
1	Day (07-19)	12.00	2.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	48.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	
2	Day (07-19)	12.00	2.00	0.00	0.00	0.00	12.00	0.00	0.00	0.00	24.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	12.00	0.00	0.00	0.00	
3	Day (07-19)	12.00	2.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	16.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	
4	Day (07-19)	12.00	2.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	12.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	
5	Day (07-19)	12.00	2.00	0.00	0.00	0.00	4.80	0.00	0.00	0.00	9.60
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	4.80	0.00	0.00	0.00	
6	Day (07-19)	12.00	2.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	8.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	
7	Day (07-19)	12.00	2.00	0.00	0.00	0.00	3.43	0.00	0.00	0.00	6.86
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	3.43	0.00	0.00	0.00	
8	Day (07-19)	12.00	3.00	0.00	1.00	0.00	4.50	0.00	1.50	0.00	9.00
	Night (19-07)	12.00	2.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	
9	Day (07-19)	12.00	3.00	0.00	1.00	0.00	4.00	0.00	1.33	0.00	9.33
	Night (19-07)	12.00	2.00	0.00	1.00	0.00	2.67	0.00	1.33	0.00	
10	Day (07-19)	12.00	3.00	0.00	1.00	0.00	3.60	0.00	1.20	0.00	8.40
	Night (19-07)	12.00	2.00	0.00	1.00	0.00	2.40	0.00	1.20	0.00	
11	Day (07-19)	12.00	3.00	0.00	1.00	0.00	3.27	0.00	1.09	0.00	7.64
	Night (19-07)	12.00	2.00	0.00	1.00	0.00	2.18	0.00	1.09	0.00	
12	Day (07-19)	12.00	3.00	0.00	1.00	0.00	3.00	0.00	1.00	0.00	8.00
	Night (19-07)	12.00	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00	
13	Day (07-19)	12.00	3.00	0.00	1.00	0.00	2.77	0.00	0.92	0.00	8.31
	Night (19-07)	12.00	3.00	0.00	2.00	0.00	2.77	0.00	1.85	0.00	
14	Day (07-19)	12.00	3.00	0.00	2.00	0.00	2.57	0.00	1.71	0.00	8.57
	Night (19-07)	12.00	3.00	0.00	2.00	0.00	2.57	0.00	1.71	0.00	
15	Day (07-19)	12.00	4.00	0.00	2.00	0.00	3.20	0.00	1.60	0.00	8.80
	Night (19-07)	12.00	3.00	0.00	2.00	0.00	2.40	0.00	1.60	0.00	
16	Day (07-19)	12.00	4.00	0.00	3.00	0.00	3.00	0.00	2.25	0.00	9.00
	Night (19-07)	12.00	3.00	0.00	2.00	0.00	2.25	0.00	1.50	0.00	
17	Day (07-19)	12.00	4.00	0.00	3.00	0.00	2.82	0.00	2.12	0.00	8.47
	Night (19-07)	12.00	3.00	0.00	2.00	0.00	2.12	0.00	1.41	0.00	
18	Day (07-19)	12.00	5.00	0.00	3.00	0.00	3.33	0.00	2.00	0.00	9.33
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	2.67	0.00	1.33	0.00	
19	Day (07-19)	12.00	5.00	0.00	3.00	0.00	3.16	0.00	1.89	0.00	8.84
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	2.53	0.00	1.26	0.00	
20	Day (07-19)	12.00	5.00	0.00	3.00	0.00	3.00	0.00	1.80	0.00	8.40
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	2.40	0.00	1.20	0.00	
21	Day (07-19)	12.00	5.00	0.00	3.00	0.00	2.86	0.00	1.71	0.00	8.57
	Night (19-07)	12.00	4.00	0.00	3.00	0.00	2.29	0.00	1.71	0.00	
22	Day (07-19)	12.00	6.00	0.00	3.00	0.00	3.27	0.00	1.64	0.00	8.73
	Night (19-07)	12.00	4.00	0.00	3.00	0.00	2.18	0.00	1.64	0.00	
23	Day (07-19)	12.00	6.00	0.00	3.00	0.00	3.13	0.00	1.57	0.00	8.87
	Night (19-07)	12.00	5.00	0.00	3.00	0.00	2.61	0.00	1.57	0.00	
24	Day (07-19)	12.00	6.00	0.00	4.00	0.00	3.00	0.00	2.00	0.00	8.50
	Night (19-07)	12.00	5.00	0.00	2.00	0.00	2.50	0.00	1.00	0.00	
25	Day (07-19)	12.00	6.00	0.00	4.00	0.00	2.88	0.00	1.92	0.00	8.64
	Night (19-07)	12.00	5.00	0.00	3.00	0.00	2.40	0.00	1.44	0.00	
26	Day (07-19)	12.00	7.00	0.00	4.00	0.00	3.23	0.00	1.85	0.00	8.77
	Night (19-07)	12.00	5.00	0.00	3.00	0.00	2.31	0.00	1.38	0.00	
27	Day (07-19)	12.00	7.00	0.00	4.00	0.00	3.11	0.00	1.78	0.00	8.44
	Night (19-07)	12.00	5.00	0.00	3.00	0.00	2.22	0.00	1.33	0.00	
28	Day (07-19)	12.00	7.00	0.00	4.00	0.00	3.00	0.00	1.71	0.00	8.57
	Night (19-07)	12.00	6.00	0.00	3.00	0.00	2.57	0.00	1.29	0.00	
29	Day (07-19)	12.00	7.00	0.00	4.00	0.00	2.90	0.00	1.66	0.00	8.28
	Night (19-07)	12.00	6.00	0.00	3.00	0.00	2.48	0.00	1.24	0.00	
30	Day (07-19)	12.00	7.00	0.00	4.00	0.00	2.80	0.00	1.60	0.00	8.00
	Night (19-07)	12.00	6.00	0.00	3.00	0.00	2.40	0.00	1.20	0.00	

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Acute Care Director	x			
Clinical Manager	x			
Assistant Nurse Manager	x			
Clinical Nurse Educator	x			
Unit Assistant	x			x
1:1 Sitter	x		x	x
Resource Nurse		x		x
IV Therapy	x	x		x
Monitor Technician	x		x	x
Rapid Response Team	x		x	x
Respiratory Therapy Support	x		x	x
Nutritionist	x			
Rehab Activities (OT, PT, Speech)	x			x
Clinical Pharmacist	x			x
Case Management	x			x
Wound Ostomy RN	x			x
Nurse Tech	x		x	x

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

Activity such as patient admissions, discharges, and transfers

Description:
Admissions, discharges and transfers occur as needed and with bed availability.

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:
Med/Surg tele inpatient and observation. Adult post surgical care. Chemotherapy.

Skill mix

Description:

Level of experience of nursing and patient care staff

Description:

Need for specialized or intensive equipment

Description:

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:
OSC is comprised of 30 private rooms, 2 medication rooms, 2 soiled utility rooms, a centrally located supply room and a clean equipment room.

Other

Description:



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Valley Hospital Outpatient Infusion					
Unit/ Clinic Type:	Outpatient Infusion					
Unit/ Clinic Address:	300 Hospital Parkway Mt Vernon WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
	Monday					
0645-1915		12	3	0	1	0
0700-1730		10	0	0	1	0
0800-1630		8	1	0	0	0
	Tuesday					
0645-1915		12	3	0	1	0
0700-1730		10	0	0	1	0
0800-1630		8	1	0	0	0
	Wednesday					
0645-1915		12	3	0	1	0
0700-1730		10	0	0	1	0
0800-1630		8	1	0	0	0
	Thursday					
0645-1915		12	3	0	1	0
0700-1730		10	0	0	1	0
0800-1630		8	1	0	0	0
	Friday					
0645-1915		12	3	0	1	0
0700-1730		10	0	0	1	0
0800-1630		8	1	0	0	0
	Saturday					
0645-1915		12	3	0	1	0
0700-1730		10	0	0	1	0
0800-1630		8	1	0	0	0
	Sunday					
ON CALL		4	1	0	0	0



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SVH OUTPATIENT INFUSION

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Regional Director	X			
Outpatient Infusion Manager	X			
Unit Assistant	X	X		
IV Therapy	X	X		
Clinical Pharmacist	X	X		
Phlebotomist	X	X		

Unit Information

Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift
 Outpatient Infusions given in the treatment of neurological, rheumatological, oncologic, hematologic, GI, and infectious disease conditions appropriate for the ambulatory setting.

Skill mix
 Infusion room staffing requires RN's to deliver patient care and administer infusions. CNA assist RN's with basic patient care.

Level of experience of nursing and patient care staff
 ONS Chemotherapy/Immunotherapy provider certificates are required for RN's prior to administering chemotherapy/immunotherapy in the outpatient infusion unit. BLS required for clinical staff.

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment
 Outpatient infusion unit consists of 3 rooms with 2 infusion chairs and 1 room with 3 infusion chairs. There is a central nurses station with a pyxis and supply area. Clean and dirty utility rooms are within the unit.

Other



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Patient Volume-based Staffing Matrix Formula Template

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:		Skagit Valley Hospital Progressive Care									
Unit/ Clinic Type:		Inpatient Adult Medical Unit									
Unit/ Clinic Address:		300 Hospital Parkway									
Average Daily Census:		30			Maximum # of Beds:			31**flexed and mixed with CCU			
Effective as of:		1/1/2026									
Census											
Census	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's	Min # of RN HPUS	Min # of LPN HPUS	Min # of CNA HPUS	Min # of UAP HPUS	Total Minimum Direct Pt. Care HPUS (hours per unit of service)
1	Day (07-19)	12.00	2.00	0.00	1.00	0.00	24.00	0.00	12.00	0.00	72.00
	Night (19-07)	12.00	2.00	0.00	1.00	0.00	24.00	0.00	12.00	0.00	
2	Day (07-19)	12.00	2.00	0.00	1.00	0.00	12.00	0.00	6.00	0.00	36.00
	Night (19-07)	12.00	2.00	0.00	1.00	0.00	12.00	0.00	6.00	0.00	
3	Day (07-19)	12.00	2.00	0.00	1.00	0.00	8.00	0.00	4.00	0.00	24.00
	Night (19-07)	12.00	2.00	0.00	1.00	0.00	8.00	0.00	4.00	0.00	
4	Day (07-19)	12.00	2.00	0.00	1.00	0.00	6.00	0.00	3.00	0.00	18.00
	Night (19-07)	12.00	2.00	0.00	1.00	0.00	6.00	0.00	3.00	0.00	
5	Day (07-19)	12.00	2.00	0.00	1.00	0.00	4.80	0.00	2.40	0.00	14.40
	Day (07-19)	12.00	2.00	0.00	1.00	0.00	4.80	0.00	2.40	0.00	
6	Day (07-19)	12.00	2.00	0.00	1.00	0.00	4.00	0.00	2.00	0.00	12.00
	Night (19-07)	12.00	2.00	0.00	1.00	0.00	4.00	0.00	2.00	0.00	
7	Day (07-19)	12.00	3.00	0.00	1.00	0.00	5.14	0.00	1.71	0.00	13.71
	Night (19-07)	12.00	3.00	0.00	1.00	0.00	5.14	0.00	1.71	0.00	
8	Day (07-19)	12.00	3.00	0.00	1.00	0.00	4.50	0.00	1.50	0.00	12.00
	Night (19-07)	12.00	3.00	0.00	1.00	0.00	4.50	0.00	1.50	0.00	
9	Day (07-19)	12.00	3.00	0.00	2.00	0.00	4.00	0.00	2.67	0.00	12.00
	Night (19-07)	12.00	3.00	0.00	1.00	0.00	4.00	0.00	1.33	0.00	
10	Day (07-19)	12.00	3.00	0.00	2.00	0.00	3.60	0.00	2.40	0.00	10.80
	Night (19-07)	12.00	3.00	0.00	1.00	0.00	3.60	0.00	1.20	0.00	
11	Day (07-19)	12.00	4.00	0.00	2.00	0.00	4.36	0.00	2.18	0.00	12.00
	Night (19-07)	12.00	4.00	0.00	1.00	0.00	4.36	0.00	1.09	0.00	
12	Day (07-19)	12.00	4.00	0.00	2.00	0.00	4.00	0.00	2.00	0.00	11.00
	Night (19-07)	12.00	4.00	0.00	1.00	0.00	4.00	0.00	1.00	0.00	
13	Day (07-19)	12.00	4.00	0.00	2.00	0.00	3.69	0.00	1.85	0.00	11.08
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	3.69	0.00	1.85	0.00	
14	Day (07-19)	12.00	4.00	0.00	2.00	0.00	3.43	0.00	1.71	0.00	10.29
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	3.43	0.00	1.71	0.00	
15	Day (07-19)	12.00	4.00	0.00	2.00	0.00	3.20	0.00	1.60	0.00	9.60
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	3.20	0.00	1.60	0.00	
16	Day (07-19)	12.00	4.00	0.00	2.00	0.00	3.00	0.00	1.50	0.00	9.00
	Night (19-07)	12.00	4.00	0.00	2.00	0.00	3.00	0.00	1.50	0.00	
17	Day (07-19)	12.00	5.00	0.00	3.00	0.00	3.53	0.00	2.12	0.00	10.59
	Night (19-07)	12.00	5.00	0.00	2.00	0.00	3.53	0.00	1.41	0.00	
18	Day (07-19)	12.00	5.00	0.00	3.00	0.00	3.33	0.00	2.00	0.00	10.00
	Night (19-07)	12.00	5.00	0.00	2.00	0.00	3.33	0.00	1.33	0.00	
19	Day (07-19)	12.00	5.00	0.00	3.00	0.00	3.16	0.00	1.89	0.00	9.47
	Night (19-07)	12.00	5.00	0.00	2.00	0.00	3.16	0.00	1.26	0.00	
20	Day (07-19)	12.00	5.00	0.00	3.00	0.00	3.00	0.00	1.80	0.00	9.00
	Night (19-07)	12.00	5.00	0.00	2.00	0.00	3.00	0.00	1.20	0.00	
21	Day (07-19)	12.00	6.00	0.00	3.00	0.00	3.43	0.00	1.71	0.00	9.71
	Night (19-07)	12.00	6.00	0.00	2.00	0.00	3.43	0.00	1.14	0.00	
22	Day (07-19)	12.00	6.00	0.00	3.00	0.00	3.27	0.00	1.64	0.00	9.27
	Night (19-07)	12.00	6.00	0.00	2.00	0.00	3.27	0.00	1.09	0.00	
23	Day (07-19)	12.00	6.00	0.00	3.00	0.00	3.13	0.00	1.57	0.00	8.87
	Night (19-07)	12.00	6.00	0.00	2.00	0.00	3.13	0.00	1.04	0.00	
24	Day (07-19)	12.00	6.00	0.00	3.00	0.00	3.00	0.00	1.50	0.00	8.50
	Night (19-07)	12.00	6.00	0.00	2.00	0.00	3.00	0.00	1.00	0.00	
25	Day (07-19)	12.00	7.00	0.00	3.00	0.00	3.36	0.00	1.44	0.00	9.12
	Night (19-07)	12.00	7.00	0.00	2.00	0.00	3.36	0.00	0.96	0.00	
26	Day (07-19)	12.00	7.00	0.00	4.00	0.00	3.23	0.00	1.85	0.00	9.69
	Night (19-07)	12.00	7.00	0.00	3.00	0.00	3.23	0.00	1.38	0.00	
27	Day (07-19)	12.00	7.00	0.00	4.00	0.00	3.11	0.00	1.78	0.00	9.33
	Night (19-07)	12.00	7.00	0.00	3.00	0.00	3.11	0.00	1.33	0.00	
28	Day (07-19)	12.00	8.00	0.00	4.00	0.00	3.43	0.00	1.71	0.00	9.86
	Night (19-07)	12.00	8.00	0.00	3.00	0.00	3.43	0.00	1.29	0.00	
29	Day (07-19)	12.00	8.00	0.00	4.00	0.00	3.31	0.00	1.66	0.00	9.52
	Night (19-07)	12.00	8.00	0.00	3.00	0.00	3.31	0.00	1.24	0.00	
30	Day (07-19)	12.00	8.00	0.00	4.00	0.00	3.20	0.00	1.60	0.00	9.20
	Night (19-07)	12.00	8.00	0.00	3.00	0.00	3.20	0.00	1.20	0.00	
31	Day (07-19)	12.00	8.00	0.00	4.00	0.00	3.10	0.00	1.55	0.00	8.90
	Night (19-07)	12.00	8.00	0.00	3.00	0.00	3.10	0.00	1.16	0.00	

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Acute Care Director	x			
Clinical Manager	x			
Assistant Nurse Manager	x			
Clinical Nurse Educator	x			
Unit Assistant	x	x		x
1:1 Sitter	x		x	x
Resource Nurse		x		x
IV Therapy	x	x		x
Monitor Technician	x		x	x
Rapid Response Team	x		x	x
Respiratory Therapy Support	x		x	x
Nutritionist	x			
Rehab Activities (OT, PT, Speech)	x			x
Clinical Pharmacist	x			x
Case Management	x			x
Wound Ostomy RN	x			x
Nurse Tech	x		x	x

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

Activity such as patient admissions, discharges, and transfers

Description:
Admissions, discharges and transfers occur on this continuously operational unit.

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:
Progressive care level, includes titratable drips, active stroke patients, unstable respiratory status (non-vented), CWA patients with high scores requiring frequent monitoring/interventio

Skill mix

Description:
NIHSS certification within 6 months of hire date. Progressive patients 1:4--assignments adjusted to 1:3 for higher acuity needs or downgrading CCJ patients and balancing split assignmets.

Level of experience of nursing and patient care staff

Description:

Need for specialized or intensive equipment

Description:

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:
PCC is comprised of 31 beds that can fluctuate to support CCJ level and care as the need arises. There are two medication rooms, 2 clean supply rooms and an additional centrally located supply/nutrition room, respiratory therapy, ABG Lab, Central Monitoring Unit, and two dirty utility rooms.

*Note: census fluctuates to accommodate PCC patients and CCJ patients as need arises. The total census does not exceed 31, but the mix of patients flexes daily.

Other

Description:



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Valley Hospital Special Observation Unit					
Unit/ Clinic Type:	Hospital-based Short Stay Unit					
Unit/ Clinic Address:	300 Hospital Parkway, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
6:00 AM	Day (06-1630)	10	1	0	0	0
0630 AM	Day (0600-1630)	10	1	0	0	0
	Day (0630-1700)	10	1	0	0	0
7:00 AM	Day (0600-1630)	10	1	0	0	0
	Day (0630-1700)	10	1	0	0	0
	Day (0700-1730)	10	1	0	0	0
10:00AM - 4:30PM	Day (0600-1630)	10	1	0	0	0
	Day (0630-1700)	10	1	0	0	0
	Day (0700-1730)	10	1	0	0	0
	Evening (1000-2030)	10	2	0	0	0
4:30 PM	Day (0630-1700)	10	1	0	0	0
	Day (0700-1730)	10	1	0	0	0
	Evening (1000-2030)	10	2	0	0	0
5:00 PM	Day (0700-1730)	10	1	0	0	0
	Evening (1000-2030)	10	2	0	0	0
5:30 PM	Evening (1000-2030)	10	2	0	0	0
7:00 - 8:30 PM	Evening (1000-2030)	10	2	0	0	0

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Clinical Director	x			
Clinical Nurse Educator	x			
Unit Assistant	x			
IV Therapy Team	x	x		
Rapid Response Team	x	x	x	x
Respiratory Therapy Support	x	x	x	x
Clinical Pharmacist	x	x	x	x
Administrative Supervisor	x			
Wound Ostomy RN	x			
Cardiac/Stroke Coordinator	x			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

- Activity such as patient admissions, discharges, and transfers
Unit is staffed M-F with call RN 08-18 Saturday and Sunday
- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift
- Skill mix
- Level of experience of nursing and patient care staff
- Need for specialized or intensive equipment
- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment
- Other



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Valley Hospital Endoscopy					
Unit/ Clinic Type:	Endoscopy Department					
Unit/ Clinic Address:	300 Hospital Parkway, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Room assignment						
Room assignment	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
1 Endoscopy Suite (8 AM-4 PM)	Days (7am-3:30)	8	1	0	0	0
	Days (7:30-3:30)	8	1	0	0	1
	Days (8am-4:30)	8	1	0	0	1
	Days(8:30-5pm)	8	1	0	0	0
2 Endoscopy Suite (8 AM-4 PM)	Days (7am-3:30)	8	1	0	0	0
	Days (7:30-3:30)	8	2	0	0	2
	Days (8am-4:30)	8	3	0	0	1
	Days(8:30-5pm)	8	2	0	0	0
3 Endoscopy Suite (8 AM-4 PM)	Days (7am-3:30)	8	1	0	0	0
	Days (7:30-3:30)	8	3	0	0	2
	Days (8am-4:30)	8	4	0	0	2
	Days(8:30-5pm)	8	3	0	0	1
M-F (on call)	Night (after hours)	12	1	0	0	1
Saturday (on call)	24 hour (0700-0700)	24	1	0	0	1
Sunday (on call)	24 hour (0700-0700)	24	1	0	0	1

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Charge RN	x			
Director	x			
Business Manager	x			
Clinical Manager	x			
VAT Coordinator	x			
Clinical Quality and Charge Auditor	x			
Staffing Coordinator	x			
Surgery Schedulers	x			
IV Therapy	x			
Interpreter Services	x			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:		Skagit Valley Hospital Operating Room				
Unit/ Clinic Type:		Operating Room				
Unit/ Clinic Address:		300 Hospital Parkway, Mount Vernon, WA 98274				
Effective as of:		1/1/2026				
Room assignment						
Room assignment	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
1 OR Suite (0730-1500)	Days 0645 - 1515	8	2	0	0	2
	Evenings 1300 - 2130	8	1	0	0	1
1 OR Suite (0730-1700)	Days 0645 - 1515	8	1	0	0	1
	Days 0645 - 1715	10	1	0	0	0
	Evenings 1100 - 1930	8	1	0	0	1
	Evenings 1100 - 2130 or 1300-2130	10	1	0	0	0
2 OR Suite (0730-1500)	Days 0645 - 1515	8	2	0	0	2
	Days 0645 - 1715	10	1	0	0	0
	Evenings 1100 - 1930	8	1	0	0	1
	Evenings 1100 - 2130 or 1300-2130	10	1	0	0	1
2 OR Suite (0730-1700)	Days 0645 - 1515	8	2	0	0	2
	Days 0645 - 1715	10	1	0	0	0
	Evenings 1100 - 1930	8	2	0	0	1
	Evenings 1100 - 2130 or 1300-2130	10	1	0	0	1
3 OR Suite (0730-1500)	Days 0645 - 1515	8	3	0	0	2
	Days 0645 - 1715	10	2	0	0	1
	Evenings 1100 - 1930	8	2	0	0	2
	Evenings 1100 - 2130 or 1300-2130	10	1	0	0	1
3 OR Suite (0730-1700)	Days 0645 - 1515	8	3	0	0	2
	Days 0645 - 1715	10	2	0	0	1
	Evenings 1100 - 1930	8	2	0	0	2
	Evenings 1100 - 2130 or 1300-2130	10	1	0	0	1
4 OR Suite (0730-1500)	Days 0645 - 1515	8	4	0	0	3
	Days 0645 - 1715	10	2	0	0	1
	Evenings 1100 - 1930	8	3	0	0	2
	Evenings 1100 - 2130 or 1300-2130	10	1	0	0	1
4 OR Suite (0730-1700)	Days 0645 - 1515	8	4	0	0	3
	Days 0645 - 1715	10	2	0	0	1
	Evenings 1100 - 1930	8	3	0	0	3
	Evenings 1100 - 2130 or 1300-2130	8 or 10	1	0	0	1
5 OR Suite (0730-1500)	Days 0645 - 1515	8	6	0	0	3
	Days 0645 - 1715	10	3	0	0	1
	Evenings 1100 - 1930	8	3	0	0	3
	Evenings 1100 - 2130 or 1300-2130	10	1	0	0	1
5 OR Suite (0730-1700)	Days 0645 - 1515	8	6	0	0	3
	Days 0645 - 1715	10	3	0	0	2
	Evenings 1100 - 1930	8	3	0	0	3
	Evenings 1100 - 2130 or 1300-2130	10	1	0	0	1
6 OR Suite (0730-1500)	Days 0645 - 1515	8	7	0	0	4
	Days 0645 - 1715	10	3	0	0	3
	Evenings 1100 - 1930	8	5	0	0	3
	Evenings 1100 - 2130 or 1300-2130	10	1	0	0	1
6 OR Suite (0730-1700)	Days	8	7	0	0	4
	Days	10	3	0	0	3
	Evenings	8	6	0	0	3
	Evenings	10	1	0	0	1
call Schedule	Monday - Friday 1500-2100	6	1	0	0	1
	Monday-Thursday 2100-0645	10	1	0	0	1
	Friday 2100-0700	10	1	0	0	1
	Saturday and Sun 0700-1900	12	2	0	0	1
	Saturday 1900-0700	12	1	0	0	1
	Sunday 1900-0645	12	1	0	0	1

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Charge RN	x	x		
Director	x			
Business Manager	x			
Clinical Manager	x			
Implant Coordinator	x			
VAT Coordinator	x			
Clinical Quality and Charge Auditor	x			
Staffing Coordinator	x			
Surgery Schedulers	x			
Inventory Control	x	x		
Anesthesia Tech	x	x		
Assistant Nurse Manager	x			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Valley Hospital Post Anesthesia Care Unit					
Unit/ Clinic Type:	PACU/Pre/Post Operative					
Unit/ Clinic Address:	300 Hospital Parkway, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Room assignment						
Room assignment	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
1 OR Suite	Days- 0500 to 1800	8	4	0	1	0
	evenings 1330-2400	8 or 10	2	0	0	0
	start times vary					
2 OR Suite	Days 0500 to 1800	8	4	0	1	0
	evenings 1330-2400	8 or 10	2	0	0	0
	start times vary					
3 OR Suite	Days 0500 to 1800	8	4	0	1	0
	evenings 1330-2400	8 or 10	3	0	0	0
	start times vary					
4 OR Suite	Days 0500 to 1800	8	4	0	1	0
	evenings 1130-2400	8 or 10	4	0	0	0
	start times vary					
5 OR Suite	Days 0500 to 1800	8	6	0	1	0
	Evenings 1130-2400	8 or 10	5	0	1	0
	start times vary					
6 OR Suite	Days 0500 to 1800	8	6	0	1	0
	Evenings 1130 -2400	8 or 10	5	0	1	0
	start times vary					
Call Shifts	call Shifts Mon-Thur (0000-0730)	7.50	2.00	0.00	0.00	0.00
	Saturday (0700-1900)	12.00	2.00	0.00	0.00	0.00
	Saturday (1900-0700)	12.00	2.00	0.00	0.00	0.00
	Sunday (0700-1900)	12.00	2.00	0.00	0.00	0.00
	Sunday (1900-0730)	12.00	2.00	0.00	0.00	0.00



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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
PAT	4			
Clinical Manager	1			
Physical Therapy	x			
Occupational Therapy	x			
IV Therapy	x			
Interpreter Services	x			
Patient Access	1			

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

Activity such as patient admissions, discharges, and transfers

[Empty text box for activity details]

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

[Empty text box for acuity details]

Skill mix

[Empty text box for skill mix details]

Level of experience of nursing and patient care staff

[Empty text box for experience details]

Need for specialized or intensive equipment

[Empty text box for equipment details]

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

[Empty text box for architecture details]

Other

We follow ASPAN standards 2 patients per one nurse in phase 1 depending on acuity. Two RN's one that is a Perianesthesia RN are in the same room/unit where the patient is receiving phase one care.

[Empty text box for other details]



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Valley Wound Healing Center					
Unit/ Clinic Type:	Outpatient Speciality Wound Clinic					
Unit/ Clinic Address:	208 Hospital Parkway, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Room assignment						
Room assignment	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
3 Rooms	Day	8.00	1.00	1.00	0.00	0.00
6 Rooms	Day	8.00	2.00	1.00	0.00	0.00
9-10 Rooms	Day	8.00	3.00	1.00	0.00	0.00

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Clinical Manager	x			
HBO Tech	x			
Per Diem RN	x			
Per Diem LPN	x			

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

- Activity such as patient admissions, discharges, and transfers

- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

- Skill mix

- Level of experience of nursing and patient care staff

- Need for specialized or intensive equipment

- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

- Other



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics, Urgent Care Clinic Riverbend					
Unit/ Clinic Type:	Urgent Care Clinic					
Unit/ Clinic Address:	2320 Freeway Drive, Mount Vernon, WA 98273					
Effective as of:	1/1/2026					
Day of the week						
Day of the week	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
Monday	Day (0730-1930)	12	1	0	0	2
Tuesday	Day (0730-1930)	12	1	0	0	2
Wednesday	Day (0730-1930)	12	1	0	0	2
Thursday	Day (0730-1930)	12	1	0	0	2
Friday	Day (0730-1930)	12	1	0	0	2
Saturday	Day (0800-1600)	8	1	0	0	2
Sunday	Day (0800-1600)	8	1	0	0	2

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Director of Clinical Operations	X			
Clinical Manager	X			
RN Clinical Manager	X			
MA Supervisor	X			
Staffing and Data Coordinator	X			
Lab	X			X
Radiology	X			X

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Per department staffing guidelines.

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics, Urgent Care Clinic Smokey Point					
Unit/ Clinic Type:	Urgent Care Clinic					
Unit/ Clinic Address:	3823 172nd St. NE, Arlington, WA 98223					
Effective as of:	1/1/2026					
Day of the week						
Day of the week	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
Monday	Day (0730-1930)	12	1	0	0	2
Tuesday	Day (0730-1930)	12	1	0	0	2
Wednesday	Day (0730-1930)	12	1	0	0	2
Thursday	Day (0730-1930)	12	1	0	0	2
Friday	Day (0730-1930)	12	1	0	0	2
Saturday	Day (0800-1600)	8	1	0	0	2
Sunday	Day (0800-1600)	8	1	0	0	2



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URGENT CARE SP

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Director of Clinical Operations	X			
Clinical Manager	X			
RN Clinical Manager	X			
MA Supervisor	X			
Staffing and Data Coordinator	X			
Lab	X			X
Radiology	X			X

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Per department staffing guidelines.

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics, Urgent Care Clinic Station Square					
Unit/ Clinic Type:	Urgent Care Clinic					
Unit/ Clinic Address:	901 S. 5th Street, Mount Vernon, WA 98273					
Effective as of:	1/1/2026					
Day of the week						
Day of the week	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
Monday	Day (0730-1930)	12	1	0	0	2
Tuesday	Day (0730-1930)	12	1	0	0	2
Wednesday	Day (0730-1930)	12	1	0	0	2
Thursday	Day (0730-1930)	12	1	0	0	2
Friday	Day (0730-1930)	12	1	0	0	2
Saturday	Day (0800-1600)	8	1	0	0	2
Sunday	Day (0800-1600)	8	1	0	0	2

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URGENT CARE SSQ

Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Director of Clinical Operations	X			
Clinical Manager	X			
RN Clinical Manager	X			
MA Supervisor	X			
Staffing and Data Coordinator	X			
Lab	X			X
Radiology	X			X

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Per department staffing guidelines.

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics-Camano Island Family Medicine					
Unit/ Clinic Type:	Adult/Pediatric General Outpatient Care					
Unit/ Clinic Address:	127 NE Camano Drive, Camano Island, WA 98282					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0730 AM-1830 PM	Monday	8-10	0	0	0	3
	Tuesday	8-10	0	0	0	2
	Wednesday	8-10	0	0	0	2
	Thursday	8-10	0	0	0	2
	Friday	8-10	0	0	0	2
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed

Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Registered Nurse	X			
Clinical Improvement Specialist	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Health-Cardiology Clinic Anacortes					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	2511 M Ave Suite D, Anacortes, WA 98221					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0800 AM-1630 PM	Monday	8-10	0	0	0	1
	Tuesday	8-10	0	0	0	1
	Wednesday	8-10	1	0	0	1
	Thursday	8-10	1	0	0	1
	Friday	8-10	0	0	0	1
	Saturday	closed	0	0	0	0
	Sunday	closed	0	0	0	0

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to support more than one clinic at a time remotely. Clinic settings that do not have the support of a registered nurse every day utilize medical assistant to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and they are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Clinics-Cardiology Clinic Arlington					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	328 S Stillaguamish Ave, Arlington, WA 98223					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0800 AM-1630 PM	Monday	8-10	0	0	0	1
	Tuesday	8-10	0	0	0	1
	Wednesday	8-10	0	0	0	1
	Thursday	8-10	0	0	0	1
	Friday	8-10	0	0	0	1
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics Cardiac EP Clinic Mount Vernon Founders Building					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	1400 East Kincaid, Suite D102, Mt Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0800 AM-1630 PM	Monday	8-10	2	0	0	1
	Tuesday	8-10	2	0	0	1
	Wednesday	8-10	2	0	0	1
	Thursday	8-10	2	0	0	1
	Friday	8-10	2	0	0	1
	Saturday	Closed	Closed	Closed	Closed	Closed
	Sunday	Closed	Closed	Closed	Closed	Closed



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics Cardiology -Clinic Mount Vernon					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	307 S 13th St., Suite 300., Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0800 AM-1700 PM	Monday	8-10	3	0	0	6
	Tuesday	8-10	3	0	0	6
	Wednesday	8-10	3	0	0	6
	Thursday	8-10	3	0	0	6
	Friday	8-10	3	0	0	6
	Saturday	Closed	Closed	Closed	Closed	Closed
	Sunday	Closed	Closed	Closed	Closed	Closed



DOH 346-154

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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics-Darrington Family Medicine					
Unit/ Clinic Type:	Outpatient General Adult and Pediatric Care					
Unit/ Clinic Address:	1190 Riddle St., Darrington, WA 98241					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
08AM-1800PM	Monday	8	0	0	0	2
	Tuesday	8	0	0	0	2
	Wednesday	8	0	0	0	2
	Thursday	8	0	0	0	2
	Friday	8	0	0	0	2
	Saturday	Closed	Closed	Closed	Closed	Closed
	Sunday	Closed	Closed	Closed	Closed	Closed



DOH 346-154

DARRINGTON FAMILY MED
 *Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
 (Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Clinics-Dermatology Clinic Riverbend					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	2320 Freeway Drive., Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0730 AM-1630 PM	Monday	8-10	0	0	0	4
	Tuesday	8-10	0	0	0	4
	Wednesday	8-10	0	0	0	4
	Thursday	8-10	0	0	0	4
	Friday	8-10	0	0	0	3
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



DOH 346-154

DERMATOLOGY CLINIC RIVERBEND
 *Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manger	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
 (Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Health-Internal Medicine Division Street						
Unit/ Clinic Type:	Outpatient Internal Medicine						
Unit/ Clinic Address:	1801 E Division Street, Mount Vernon, WA 98274						
Effective as of:	1/1/2026						
Hours of the day							
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's	
0700 AM -1700 PM	Monday	8-10	0	0	0	3	
	Tuesday	8-10	0	0	0	3	
	Wednesday	8-10	0	0	0	3	
	Thursday	8-10	0	0	0	3	
	Friday	8-10	0	0	0	3	
	Saturday	Closed	Closed	Closed	Closed	Closed	
	Sunday	Closed	Closed	Closed	Closed	Closed	



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Clinics-Endocrinology Clinic Riverbend					
Unit/ Clinic Type:	Outpatient Speciality Clinic					
Unit/ Clinic Address:	2320 Freeway Drive, Mount Vernon, WA 98273					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0800 AM-1700 PM	Monday	8-10	0	0	0	1
	Tuesday	8-10	0	0	0	2
	Wednesday	8-10	0	0	0	2
	Thursday	8-10	0	0	0	2
	Friday	8-10	0	0	0	1
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



DOH 346-154

ENDOCRINOLOGY CLINIC
 *Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manger	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
 (Check all that apply):

- Activity such as patient admissions, discharges, and transfers
- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift
- Skill mix
- Level of experience of nursing and patient care staff
- Need for specialized or intensive equipment
- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other
 In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics-MVSC ENT and Allergy Clinic					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	211 S 13th St., Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
08:30 AM-5:30 PM	Monday	8-10	2	0	0	2
	Tuesday	8-10	2	0	0	3
	Wednesday	8-10	2	0	0	3
	Thursday	8-10	2	0	0	3
	Friday	8-10	2	0	0	2
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



DOH 346-154

ENT AND ALLERGY CLINIC
 *Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
 (Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics-Gastroenterology Clinic					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	211 13th Street, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0830 AM-1630 PM	Monday	10	0	0	0	3
	Tuesday	10	0	0	0	3
	Wednesday	10	0	0	0	3
	Thursday	10	0	0	0	3
	Friday	10	0	0	0	3
	Saturday	closed	0	0	0	0
	Sunday	closed	0	0	0	0



DOH 346-154

GASTROENTEROLOGY CLINIC MT VERNON
 *Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
 (Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Clinics-General Surgery Clinic Arlington					
Unit/ Clinic Type:	Outpatient Surgery Clinic					
Unit/ Clinic Address:	328 S Stillaguamish Avenue					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0830 AM -4:30 PM	Monday	8-10	0	0	0	1
	Tuesday	8-10	0	0	0	2
	Wednesday	8-10	0	0	0	1
	Thursday	8-10	0	0	0	3
	Friday	8-10	0	0	0	1
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Clinics-General Surgery Clinic Mount Vernon					
Unit/ Clinic Type:	Outpatient Surgery Clinic					
Unit/ Clinic Address:	1400 E. Kincaid D 202, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0830 AM -4:30 PM	Monday	8-10	0	0	0	6
	Tuesday	8-10	0	0	0	6
	Wednesday	8-10	0	0	0	6
	Thursday	8-10	0	0	0	6
	Friday	8-10	0	0	0	3
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



DOH 346-154

GENERAL SURGERY MV
 *Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
 (Check all that apply):**

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics- GME Internal Medicine Residency Clinic					
Unit/ Clinic Type:	General Adult Outpatient Clinic					
Unit/ Clinic Address:	1415 E Kincaid, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0830 AM-4:30 PM	Monday	8-10	0	0	0	4
	Tuesday	8-10	0	0	0	4
	Wednesday	8-10	0	0	0	4
	Thursday	8-10	0	0	0	4
	Friday	8-10	0	0	0	4
	Saturday	closed	0	0	0	0
	Sunday	closed	0	0	0	0



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics, GME Residency Family Medicine Clinic					
Unit/ Clinic Type:	General Care Outpatient Clinic					
Unit/ Clinic Address:	819 S 13th St., Mount Vernon, WA 98273					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0830 AM-4:30 PM	Monday	8-10	0	0	0	4
	Tuesday	8-10	0	0	0	4
	Wednesday	8-10	0	0	0	4
	Thursday	8-10	0	0	0	4
	Friday	8-10	0	0	0	4
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
 (Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics-Granite Falls Family Medicine					
Unit/ Clinic Type:	General Outpatient Clinic					
Unit/ Clinic Address:	405 W Stanley St., Granite Falls, WA 98252					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
8:30 AM-4:30 PM	Monday	8	0	0	0	2
	Tuesday	8	0	0	0	2
	Wednesday	8	0	0	0	2
	Thursday	8	0	0	0	2
	Friday	8	0	0	0	2
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



DOH 346-154

GRANITE FALLS FAMILY MEDICINE
*Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Health-Internal Medicine LaVenture						
Unit/ Clinic Type:	Outpatient Internal Medicine						
Unit/ Clinic Address:	110 North LaVenture Road Suite C , Mount Vernon, WA 98274						
Effective as of:	1/1/ 2026						
Hours of the day							
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's	
0700 AM -1700 PM	Monday	8-10	0	0	0	2	
	Tuesday	8-10	0	0	0	2	
	Wednesday	8-10	0	0	0	2	
	Thursday	8-10	0	0	0	2	
	Friday	8-10	0	0	0	2	
	Saturday	Closed	Closed	Closed	Closed	Closed	
	Sunday	Closed	Closed	Closed	Closed	Closed	



DOH 346-154

LAVENTURE INTERNAL MEDICINE
*Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Little Mountain Pediatrics					
Unit/ Clinic Type:	Outpatient Pediatric Clinic					
Unit/ Clinic Address:	2101 Little Mountain Lane, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0830 AM to 7:30 PM	Monday	8-10	0	0	0	4
	Tuesday	8-10	0	0	0	4
	Wednesday	8-10	0	0	0	4
	Thursday	8-10	0	0	0	4
	Friday	8-10	0	0	0	4
	Saturday	8	0	0	0	1
	Sunday	Closed	Closed	Closed	Closed	Closed

Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Clinics- Midwifery MV					
Unit/ Clinic Type:	Outpatient Women's Health Clinic					
Unit/ Clinic Address:	1400 E Kincaid E E203, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
8:00-5:00 PM	Monday	8-10	0	0	0	3
	Tuesday	8-10	0	0	0	3
	Wednesday	8-10	0	0	0	3
	Thursday	8-10	0	0	0	3
	Friday	8-10	0	0	0	3
	Saturday	Closed	Closed	Closed	Closed	Closed
	Sunday	Closed	Closed	Closed	Closed	Closed

Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

- Activity such as patient admissions, discharges, and transfers
- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift
- Skill mix
- Level of experience of nursing and patient care staff
- Need for specialized or intensive equipment
- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment
- Other
In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Clinics-MV Family Medicine North					
Unit/ Clinic Type:	Outpatient General Care Clinic					
Unit/ Clinic Address:	1400 E Kincaid Suite D103, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
7:30 am - 4:30 pm	Monday	8-10	0	0	0	8
	Tuesday	8-10	0	0	0	8
	Wednesday	8-10	0	0	0	8
	Thursday	8-10	0	0	0	8
	Friday	8-10	0	0	0	8
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Mount Vernon Family Medicine South					
Unit/ Clinic Type:	Outpatient General Care Clinic					
Unit/ Clinic Address:	1400 E Kincaid Suite D 101, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
730 AM-430 PM	Monday	8-10	0	0	0	4
	Tuesday	8-10	0	0	0	4
	Wednesday	8-10	0	0	0	4
	Thursday	8-10	0	0	0	4
	Friday	8-10	0	0	0	4
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



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MV FAMILY MED SOUTH
 *Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
 (Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Clinics-Nephrology						
Unit/ Clinic Type:	Outpatient Specialty Clinic						
Unit/ Clinic Address:	1400 E Kincaid St. Suite D201, Mount Vernon, WA 98274						
Effective as of:	1/1/2026						
Hours of the day							
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's	
0800 AM-1700 PM	Monday	8-10	0	0	0	1	
	Tuesday	8-10	0	0	0	1	
	Wednesday	8-10	0	0	0	1	
	Thursday	8-10	0	0	0	1	
	Friday	8-10	0	0	0	1	
	Saturday	Closed	Closed	Closed	Closed	Closed	
	Sunday	Closed	Closed	Closed	Closed	Closed	

Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Clinics-Neurology						
Unit/ Clinic Type:	Outpatient Specialty Clinic						
Unit/ Clinic Address:	1400 E Kincaid St. Suite D201, Mount Vernon, WA 98274						
Effective as of:	1/1/2026						
Hours of the day							
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's	
0800 AM-1700 PM	Monday	8-10	0	0	0	3	
	Tuesday	8-10	0	0	0	3	
	Wednesday	8-10	0	0	0	3	
	Thursday	8-10	0	0	0	3	
	Friday	8-10	0	0	0	2	
	Saturday	Closed	Closed	Closed	Closed	Closed	
	Sunday	Closed	Closed	Closed	Closed	Closed	

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Clinics-Mt Vernon Surgery Center Orthopedics Clinic					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	211 13th St., Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0830 AM-1630 PM	Monday	8-10	2	0	0	11
	Tuesday	8-10	2	0	0	11
	Wednesday	8-10	2	0	0	11
	Thursday	8-10	2	0	0	11
	Friday	8-10	2	0	0	11
	Saturday	closed	0	0	0	0
	Sunday	closed	0	0	0	0

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

- Activity such as patient admissions, discharges, and transfers
- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift
- Skill mix
- Level of experience of nursing and patient care staff
- Need for specialized or intensive equipment
- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment
- Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Station Square Orthopedics					
Unit/ Clinic Type:	Outpatient Speciality Clinic					
Unit/ Clinic Address:	901 S 5th St Mt Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Please select	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0800 AM-1630 PM	Monday	8.00	0.00	0.00	0.00	2.00
	Tuesday	8.00	0.00	0.00	0.00	2.00
	Wednesday	8.00	0.00	0.00	0.00	2.00
	Thursday	8.00	0.00	0.00	0.00	2.00
	Friday	8.00	0.00	0.00	0.00	2.00
	Saturday	closed	0.00	0.00	0.00	0.00
	Sunday	closed	0.00	0.00	0.00	0.00

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

- Activity such as patient admissions, discharges, and transfers
Description:
- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift
Description:
- Skill mix
Description:
- Level of experience of nursing and patient care staff
Description:
- Need for specialized or intensive equipment
Description:
- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment
Description:
- Other
Description:

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Clinic settings that do not have the support of a registered nurse every day, triage patients by having the medical assistant gather information from the patient and relays that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. The UAP staffing numbers reflect the minimum number needed to support clinic provider days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Clinics-Orthopedic Clinic Smokey Point					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	3823 172nd St. NE Arlington, WA 98223					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0830 AM-1630 PM	Monday	8-10	0	0	0	5
	Tuesday	8-10	0	0	0	5
	Wednesday	8-10	0	0	0	4
	Thursday	8-10	0	0	0	4
	Friday	8-10	0	0	0	3
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



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ORTHOPEDECS CLINIC SP
*Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Health Arlington Pediatrics					
Unit/ Clinic Type:	Outpatient Pediatric Clinic					
Unit/ Clinic Address:	875 Wesley Street, Suite 130, Arlington, WA 98223					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0830 AM-1800 PM	Monday	9	0	0	0	1
	Tuesday	9	0	0	0	1
	Wednesday	9	0	0	0	1
	Thursday	9	0	0	0	1
	Friday	9	0	0	0	1
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

- Activity such as patient admissions, discharges, and transfers
- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift
- Skill mix
- Level of experience of nursing and patient care staff
- Need for specialized or intensive equipment
- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment
- Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Fixed Staffing Matrix

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Unit/ Clinic Name:	Skagit Regional Clinics-Riverbend Pediatrics					
Unit/ Clinic Type:	Outpatient Pediatric Clinic					
Unit/ Clinic Address:	2320 Freeway Drive, Mount Vernon, WA 98273					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
07:30 AM-1930 PM	Monday	8-12	0	0	0	2
	Tuesday	8-12	0	0	0	4
	Wednesday	8-12	0	0	0	3
	Thursday	8-12	0	0	0	2
	Friday	8-12	0	0	0	2
	Saturday	8	0	0	0	1
	Sunday	Closed	Closed	Closed	Closed	Closed

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

- Activity such as patient admissions, discharges, and transfers
- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift
- Skill mix
- Level of experience of nursing and patient care staff
- Need for specialized or intensive equipment
- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment
- Other

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Unit/ Clinic Name:	Skagit Regional Health-Mount Vernon Surgery Center Podiatry Clinic					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	211 13th St. Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0830 AM-1630 PM	Monday	8-10	0	0	0	3
	Tuesday	8-10	0	0	0	3
	Wednesday	8-10	0	0	0	3
	Thursday	8-10	0	0	0	3
	Friday	8-10	0	0	0	3
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



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Unit/ Clinic Name:	Skagit Regional Clinics-Riverbend Rheumatology					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	2320 Freeway Drive, Mount Vernon, WA 98273					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0730 AM-1700 PM	Monday	8-10	0	0	0	3
	Tuesday	8-10	0	0	0	3
	Wednesday	8-10	0	0	0	2
	Thursday	8-10	0	0	0	3
	Friday	8-10	0	0	0	2
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



DOH 346-154

RHEUMATOLOGY CLINIC RB
*Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Unit/ Clinic Name:	Skagit Regional Clinics-Mount Vernon Sleep Medicine					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	1400 E Kincaid St., Suite E106, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0730 AM-1700 PM	Monday	8-10	0	0	0	3
	Tuesday	8-10	0	0	0	3
	Wednesday	8-10	0	0	0	3
	Thursday	8-10	0	0	0	3
	Friday	8-10	0	0	0	2
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



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SLEEP MEDICINE
*Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Unit/ Clinic Name:	Skagit Regional Clinics-Smokey Point Family Medicine					
Unit/ Clinic Type:	General Outpatient Clinic					
Unit/ Clinic Address:	3823 172nd St Northeast, Arlington, WA 98233					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0730 AM-1900 PM	Monday	8-10	0	0	0	6
	Tuesday	8-10	0	0	0	6
	Wednesday	8-10	0	0	0	6
	Thursday	8-10	0	0	0	6
	Friday	8-10	0	0	0	6
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Unit/ Clinic Name:	Skagit Regional Clinics-Stanwood Family Medicine Clinic					
Unit/ Clinic Type:	Adult/Pediatrics General Outpatient Clinic					
Unit/ Clinic Address:	9631 269th St NW, Stanwood, WA 98292					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0730 AM-1800 PM	Monday	8-10	0	0	0	5
	Tuesday	8-10	0	0	0	5
	Wednesday	8-10	0	0	0	5
	Thursday	8-10	0	0	0	5
	Friday	8-10	0	0	0	5
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



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Unit/ Clinic Name:	Skagit Regional Clinics-Station Square Family Medicine Clinic					
Unit/ Clinic Type:	Adult/Pediatrics General Outpatient Clinic					
Unit/ Clinic Address:	901 S 5th Street, Mount Vernon, WA 98273					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0700 AM-1730 PM	Monday	8-10	0	0	0	12
	Tuesday	8-10	0	0	0	13
	Wednesday	8-10	0	0	0	14
	Thursday	8-10	0	0	0	12
	Friday	8-10	0	0	0	10
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



DOH 346-154

STATION SQUARE FAMILY MEDICINE
 *Unit information is applicable to all clinics

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
 (Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Unit/ Clinic Name:	Skagit Regional Clinics-Urology Clinic Mount Vernon					
Unit/ Clinic Type:	Outpatient Specialty Clinic					
Unit/ Clinic Address:	1400 E Kincaid St. Suite # E 107, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0830 AM-1630 PM	Monday	8-10	3	1	0	4
	Tuesday	8-10	3	1	0	4
	Wednesday	8-10	2	1	0	2
	Thursday	8-10	1	0	0	4
	Friday	8-10	2	1	0	4
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Unit/ Clinic Name:	Skagit Regional Clinics-Women's Health Clinic Arlington					
Unit/ Clinic Type:	Outpatient Women's Health Clinic					
Unit/ Clinic Address:	903 Medical Center Drive, Arlington, WA 98223					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0800 AM-500 PM	Monday	8-10	0	0	0	2
	Tuesday	8-10	0	0	0	2
	Wednesday	8-10	0	0	0	2
	Thursday	8-10	0	0	0	2
	Friday	8-10	0	0	0	2
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed



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Unit/ Clinic Name:	Skagit Regional Clinics-Women's Health Clinic Mount Vernon					
Unit/ Clinic Type:	Outpatient Women's Health Clinic					
Unit/ Clinic Address:	1400 E Kincaid St. E204, Mount Vernon, WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0800 AM-500 PM	Monday	8	0	0	0	3
	Tuesday	8	0	0	0	3
	Wednesday	8	0	0	0	3
	Thursday	8	0	0	0	3
	Friday	8	0	0	0	3
	Saturday	closed	closed	closed	closed	closed
	Sunday	closed	closed	closed	closed	closed

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			
Clinical Improvement Specialist	X			
Registered Nurse	X			
Practice Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

- Activity such as patient admissions, discharges, and transfers
- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift
- Skill mix
- Level of experience of nursing and patient care staff
- Need for specialized or intensive equipment
- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment
- Other

In the ambulatory setting, the core day to day operations of patient care is provided by the provider and medical assistant. The role of the registered nurse is to support the triaging of patients over the phone to free up the providers' time. This role does not require the registered nurse to be physically present in the clinic and can be done remotely. Staffing plans provide for registered nurses to remotely support more than one clinic at a time. Clinic settings that do not have the support of a registered nurse every day utilize medical assistants to gather information from the patient and relay that to the provider. The length of shifts varies between 8-10 hours for the clinical staff and are scheduled during the operating hours of the clinic. UAP staffing numbers reflect the minimum number needed to support provider clinic days. When registered nurses are listed in the minimum staffing they are providing direct patient care.



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Unit/ Clinic Name:	Skagit Regional Clinics Medical Oncology MV					
Unit/ Clinic Type:	Adult Medical Oncology					
Unit/ Clinic Address:	307 S 13th St STE 100 Mt Vernon WA 98273					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
	Monday					
0700-1730		10	0	0	0	3
0800-1630		8	9	0	0	3
0830-1700		8	2	0	0	0
0900-1730		8	1	0	0	0
	Tuesday					
0700-1730		10	0	0	0	2
0800-1630		8	9	0	0	5
0830-1700		8	2	0	0	0
0900-1730		8	1	0	0	0
	Wednesday					
0700-1730		10	0	0	0	2
0800-1630		8	9	0	0	4
830-1700		8	2	0	0	0
0900-1730		8	1	0	0	0
	Thursday					
0700-1730		10	0	0	0	3
0800-1630		8	9	0	0	4
0830-1700		8	2	0	0	0
0900-1730		8	1	0	0	0
	Friday					
0700-1730		10	0	0	0	1
0800-1630		8	9	0	0	6
0830-1700		8	2	0	0	0
0900-1730		8	1	0	0	0
	Saturday	Closed	0	0	0	0
	Sunday	Closed	0	0	0	0

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Regional Director	X			
Medical Oncology Manager	X			
Manager Support Services/Accreditation	X			
Patient Financial Navigator	X			
Patient Navigator	X			
Social Work	X			
Triage RN	X			
Clinical Research Nurse	X			
Clinical Research Coordinator	X			
Oral Chemo RN	X			
Cancer Registry	X			
Palliative Care	X			
Diagnostic Scheduler	X			
Clinical Pharmacist/Pharmacy Tech	X			
Phlebotomist/Lab Tech	X			
Nutrition	X			
Medical Oncologist/ARNP	X	ON CALL	ON CALL	ON CALL

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Infusion room staffing requires RN's to deliver patient care. Medical Assistants assist the Oncologist/ARNP with the day to day clinic.

Level of experience of nursing and patient care staff

ONS Chemotherapy/Immunotherapy provider certificates are required for RN's prior to administering chemotherapy/immunotherapy in the oncology infusion room. BLS required for clinical staff.

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

MV Oncology consist of 2 infusion rooms; one with 15 infusion chairs and 2 bedrooms, and a smaller infusion room with 7 chairs. Utilization of the 2 infusion rooms fluctuate based on volume of patients for the day. In each infusion room there is a central nursing station. The clean supply room, one dirty utility room, and a small pyxis are located in the larger infusion room. There are 9 patient exam rooms for MD visits.

Other



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics Radiation Oncology MV					
Unit/ Clinic Type:	Adult Radiation Oncology					
Unit/ Clinic Address:	307 S 13th St STE 100 Mt Vernon WA 98274					
Effective as of:	1/1/2026					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0800-1630	Monday	8	2	0	0	0
	Tuesday	8	2	0	0	0
	Wednesday	8	2	0	0	0
	Thursday	8	2	0	0	0
	Friday	8	2	0	0	0
	Saturday	Closed	0	0	0	0
	Sunday	Closed	0	0	0	0

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Regional Director	X			
Radiation Oncology Manager	X	ON CALL	ON CALL	ON CALL
Radiation Therapist	X			ON CALL
Dosimetrist	X			
Physicist	X			
Radiation Oncologist	X	ON CALL	ON CALL	ON CALL
Patient Services Coordinator	X			
Patient Navigator	X			
Social Worker	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Level of experience of nursing and patient care staff

RN, BLS for nursing. RT(T), BLS for radiation therapists. MS for Physicist. CMD, BLS for Dosimetrist

Need for specialized or intensive equipment

Two Linear Accelerators, PET/CT Scanner

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Radiation Oncology has a central nurses' station, 3 patient exam rooms, 2 linear accelerators, and 1 PET/CT within the department.

Other



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Skagit Regional Clinics Medical Oncology SP					
Unit/ Clinic Type:	Adult Medical Oncology					
Unit/ Clinic Address:	3823 172nd St NE Arlington WA 98223					
Effective as of:	1/1/2025					
Hours of the day						
Hour of the day	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
0800-1630	Monday	8	3	0	0	1
	Tuesday	8	3	0	0	1
	Wednesday	8	3	0	0	1
	Thursday	8	3	0	0	1
	Friday	8	3	0	0	1
	Saturday	Closed	0	0	0	0
	Sunday	Closed	0	0	0	0

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Diagnostic Scheduler	X			
Oncologist or ARNP	X			
Pharmacist	X			
Pharmacy Tech	X			
Medical Oncolog Manager	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

Activity such as patient admissions, discharges, and transfers

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Skill mix

Infusion room staffing requires RN's to deliver patient care. Medical Assistants assist the Oncologist/ARNP with the day to day clinic.

Level of experience of nursing and patient care staff

ONS Chemotherapy/Immunotherapy provider certificates are required for RN's prior to administering chemotherapy/immunotherapy in the oncology infusion room. BLS required for clinical staff.

Need for specialized or intensive equipment

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

SP Oncology consist of 1 infusion room with 8 infusion chairs. Volumes of the infusion room can fluctuate day to day. The infusion room has a central nurses station and a small pyxis. There are 2 patient exam rooms for MD patient visits. There is a clean supply room and dirty utility room located by the patient exam rooms. Pharmacy is located on site.

Other