

## WSNA/SJMC Local Unit Officer Nominations – 2022

It is time to elect our Local Unit Officers. Our strength and effectiveness as a bargaining unit directly related to the level of participation of the members. Elected WSNA Local Unit Officers work together with the WSNA Nurse Representative and are the foundation of our local unit. Overviews of each position are on the back of this form.

If you are interested in being a leader in our Local Unit or know someone who might be a great candidate, this is your opportunity to nominate yourself or someone whom you feel would fill the role well. Training for each of these positions will be provided. Officer terms are for three (3) years. Officers may succeed themselves.

Please nominate yourself or someone else. If you are nominating someone as Local Unit Officer, other than yourself, they will have to agree to be placed on the slate, so encourage them to run and ask them to complete a Consent to Serve form. If you are nominating yourself, please complete your own Consent to Serve form. All nominees must be members in good standing.

### Officer Positions

Co-Chairperson \_\_\_\_\_

Co-Chairperson \_\_\_\_\_

Co-Secretary \_\_\_\_\_

Co-Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

Grievance \_\_\_\_\_

Grievance \_\_\_\_\_

Co-Membership: \_\_\_\_\_

Co-Membership: \_\_\_\_\_

**Nominations with the consent to serve must be  
emailed to [bfriesen@wsna.org](mailto:bfriesen@wsna.org)**

**or**

**received at the WSNA office  
by the close of business February 18, 2022!**

WSNA Office  
575 Andover Park W.  
Seattle, WA 98188  
Fax: 206-575-1908

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## *WSNA Local Unit Officer Overview*

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### **Co-Chair**

The Local Unit Co-Chairs are the leaders and coordinators of the local unit. The Chair is responsible for ensuring that goals and business of the Local Unit are accomplished. The goals are that members are informed and involved, that the Local Unit Rules are followed, and committees are functioning and accountable. Sounds like a big job—it is! Don't worry— you do not have to do this alone!

### **Secretary**

The Local Unit Secretary as an officer and member of the Local Unit Executive Committee is responsible for ensuring that all officers and committees of the local unit are notified of upcoming meetings and events. The Local Unit Secretary assists with gathering information for the local unit newsletters and works with the Local Unit Chair in sending the materials to the WSNA Nurse Representative at the WSNA Office.

### **Treasurer**

In 1978, the membership of the Washington State Nurses Association voted to allocate 4% of dues paid by each member of a bargaining unit to a local unit fund to be used to support activities of each local unit. Since then, funds have been used to assist local unit officers and others to carry on the important tasks before them in representing the interests of members. The Treasurer's duties include authorizing and signing for payment of bills that have been approved by the Chairperson; keeping an itemized account of all receipts and disbursements; reporting to the Executive Committee on the status of the dues.

### **Grievance Officer**

The Grievance Officer is an important office in the local bargaining unit and a member of the Local Unit Executive Team. The Grievance Officer oversees contract enforcement using the grievance procedure found in the contract, and by doing so, advocates for all nurses

### **Membership Coordinator**

The Membership Coordinator(s) attend new hire orientations to welcome new nurses to WSNA, share with them about being in a union, and help nurses to sign up for membership.