

# Agreement to Donate Paid Time Off to the Bargaining Team

## PTO Donation Form

Tacoma General WSNA bargaining unit nurses may elect to donate PTO to bargaining team members. This election is final and irrevocable. Employees must have the hours available in their bank at the time of their election.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Employee Number

\_\_\_\_\_  
PTO Hours to Donate

I understand by signing this agreement that I am requesting MultiCare to deduct the listed PTO amount and donate it to the WSNA Bargaining Team. I understand and agree that this is an irrevocable election. I understand WSNA will collect my election form and provide MultiCare with the PTO allocation for each bargaining team member. Multicare will then deduct my PTO and apply it to the appropriate PTO bank.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Process:

Please complete the election form and provide the form to your WSNA representatives via email at: [JRichardson@WSNA.org](mailto:JRichardson@WSNA.org) or hand in the form to a bargaining team member

Forms are due no later than March 6th, 2026.

All field must be completed.

WSNA will collect and allocate donated PTO hour and provide the information to MultiCare Health System

MultiCare will process the election forms and PTO hour allocations.