

## **Virginia Mason Local Unit Officer Nominations – 2023**

It is time to elect our Local Unit Officers. Our strength and effectiveness as a bargaining unit directly relate to the level of participation of the members. Elected WSNA Local Unit Officers, Unit Reps and Committee Members work together with the WSNA Nurse Representative and are the backbone of our local unit.

Overviews of each Local Unit Officer position are provided with this form. If you are interested in being a leader in our local unit or know someone who might be a great candidate, this is your opportunity to nominate yourself or someone whom you feel would fill the role well. Training for each of these positions will be provided. Officers may succeed themselves. Please nominate yourself or someone else. If you are nominating someone as Local Unit Officer, other than yourself, it needs to be with their agreement, so encourage them to run and ask them to complete a Consent to Serve form. If you are nominating yourself, please complete your own Consent to Serve form. All nominees must be members in good standing.

Officer Positions:

Chairperson \_\_\_\_\_

Vice-Chair \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

Grievance Officer(s) \_\_\_\_\_

Membership Coordinator(s) is a non-elected position. If you would like to volunteer for this position or would like more information, please submit your name:

\_\_\_\_\_

Nominations with the Consent to Serve Form must be emailed to [sfrey@wsna.org](mailto:sfrey@wsna.org) by the close of business December 1, 2023!

### **Chair**

The Local Unit Chair is the leader and coordinator of the local unit. The Chair is responsible for ensuring that goals and business of the Local Unit are accomplished. The goals are that members are informed and involved, that the Local Unit Rules are followed, and committees are functioning and accountable. Sounds like a big job—it is! Don't worry— you do not have to do this alone!

### **Vice Chair**

Supports the Chair and performs the duties of the chair in the absence of a Chair. The Vice Chair has an integral role in running the business and goals of the Local Unit.

**Secretary**

The Local Unit Secretary as an officer and member of the Local Unit Executive Committee is responsible for ensuring that all officers and committees of the local unit are notified of upcoming meetings and events. The Local Unit Secretary assists with gathering information for the local unit newsletters and works with the Local Unit Chair in sending the materials to the WSNA Nurse Representative at the WSNA Office.

**Treasurer**

In 1978, the membership of the Washington State Nurses Association voted to allocate 4% of dues paid by each member of a bargaining unit to a local unit fund to be used to support activities of each local unit. Since then, funds have been used to assist local unit officers and others to carry on the important tasks before them in representing the interests of members. The Treasurer's duties include authorizing and signing for payment of bills that have been approved by the Chairperson; keeping an itemized account of all receipts and disbursements; reporting to the Executive Committee on the status of the dues.

**Grievance Officer(s)**

The Grievance Officer is an important office in the local bargaining unit and a member of the Local Unit Executive Team. The Grievance Officer(s) oversees contract enforcement using the grievance procedure found in the contract, and by doing so, advocates for all nurses

**Membership Coordinator**

The Membership Officer(s) welcome new nurses to WSNA, share with them about being in a union, and help nurses to sign up for membership.