



WSNA NEGOTIATIONS -ACCRUED PTO TIME DONATION FORM

As a Registered Nurse in the WSNA bargaining unit at WhidbeyHealth Medical Center ("WHMC" or "Hospital"), you may choose to donate your personal accrued, but unused Paid Time Off (PTO) hours to support the WSNA Bargaining Committee during the 2025 contract negotiations with the Hospital.

Please note: *Extended Illness Bank (EIB) hours are not eligible for donation.*

Donation Guidelines:

- PTO donations must be made in whole-hour increments.
- Once donated, PTO hours cannot be rescinded.
- Your donated PTO hours will be:
 - Deducted from your available PTO balance
 - Transferred at your hourly rate of pay
 - Added to the WSNA 2025 Negotiations PTO Hours Donation Pool

Eligibility & Requirements:

- Minimum donation: 1 hour
- There is no minimum balance requirement to participate
- You must have sufficient accrued, unused PTO to cover the hours you donate

If you would like to contribute PTO to support your WSNA Bargaining Committee, please follow the designated submission process or contact WhidbeyHealth's Payroll Department or your WSNA Representative with any questions.

Thank you for your support and participation.

Donor Name	Donor Signature	# of hours	Date of Donation

As discussed above, by my signature, I authorize WhidbeyHealth Medical Center to deduct the specified hours from my PTO Hours balance of accrued, but unused, hours for donation to the WSNA Bargaining Committee for 2019 negotiations with WHMC.

Please return this form to a member of the WSNA Negotiating Team.